

Skyward Tutorial – Arena Scheduling

Login to Skyward Family Access

Use your Student or Parent Login and Password to access your student's information

The screenshot shows the Skyward Student Access interface. The left-hand navigation menu is visible, with 'Arena Scheduling' highlighted in a red circle. Below it, a dropdown menu shows the school year '2017-18' also circled in red. A red callout box points to the '2017-18' option with the text: 'Click on **Arena Scheduling** in the left hand menu and select the 2017-18 school year.' The main content area displays a message: 'Arena Scheduling is now open' and 'Arena Scheduling is now open for the 2016-2017 school year'. Below the message is a notification for 'Math Tutoring After School' with a document icon and the filename 'MathLabC...14121.docx'.

To view your generated Skyward Schedule for 2017-18 click on "View/Print Schedule"

The screenshot shows the 'Arena Scheduling' interface. At the top, there are filters for 'Period', 'Subject', and 'Teacher: (Last Name)', along with 'Apply Filter' and 'Reset Filter' buttons. To the right, there are indicators: '* (Indicators): A - Alternate Class, F - Class is Full, P - Class has Pre-Requisite C - Class has Co-Requisite'. Below the filters is a table of scheduled classes. A red callout box points to the 'View/Print Schedule' button with the text: 'Select "**View/Print Schedule**" to view your scheduled classes'. The table contains the following data:

Option	Fit	Course	Days Meet	Prd	Trm	Teacher	*Ind	Grades	Subject
Add	Yes	3D ANIMATION	A	6	S1	JOEL SMITH		10- 12	Career and Tech
Add	Yes	3D GRAPHICS	A	5	S1	JOEL SMITH		10- 12	Career and Tech
Add	Yes	3D GRAPHICS	A	6	S1	JOEL SMITH		10- 12	Career and Tech
Add	Yes	ACCOUNTING 1	A	6	S1	JOEL SMITH		09- 12	Career and Tech
Add	Yes	AEROBICS/DANCE CONDITIONING	A	6	S1	JOEL SMITH		09- 12	Fine Arts
Add	Yes	AEROBICS/DANCE CONDITIONING	A	6	S1	JOEL SMITH		09- 12	Fine Arts
Add	Yes	AMERICAN SIGN LANG 1	A	1	Y	SARAH GIORGIS-PRATT		09- 12	Foreign Language
Add	Yes	AMERICAN SIGN LANG 1	A	1	Y	SARAH GIORGIS-PRATT		09- 12	Foreign Language
Add	Yes	AMERICAN SIGN LANG 1	A	2	Y	SARAH GIORGIS-PRATT		09- 12	Foreign Language
Add	Yes	AMERICAN SIGN LANG 2	A	6	Y	SARAH GIORGIS-PRATT		10- 12	Foreign Language
Add	Yes	AMERICAN SIGN LANG 2	A	8	Y	SARAH GIORGIS-PRATT		10- 12	Foreign Language

The student's schedule will show the classes currently selected.
 You can print the schedule from this screen and also drop classes.
 Be careful – once you drop a class you may not be able to get the class back!

To add a class – close the “View/Print Schedule”
 Search for a classes by period, subject, teacher and click on the add button if available

There is no “save” button. You are viewing and changing your schedule in real time. When you return to the “View/Print Schedule” tab – That is your schedule.

You are encouraged to check your Graduation Requirements Screen to make sure you have scheduled classes that will help you progress toward earning your high school diploma.

The screenshot shows a student portal interface. On the left is a navigation menu with items like Home, Alerts, Scheduling, Calendar, Coursebook, Attendance, Grades Info, Food Services, Schedule, Test Scores, Fee Management, Activities, Graduation Requirements, and Academic History. A red callout box with a white background and black text says "Select Graduation Requirements from the left hand menu" with a red arrow pointing to the "Graduation Requirements" link. The main content area is split into two panels. The left panel shows "Upcoming Events" with a calendar icon and dates for April 17, 2015, and April 17, 2016. The right panel is titled "Graduation Requirements" and contains a table with columns for Required, Complete, In Progress, Scheduled, Remaining, and Status. The table lists various course requirements such as Careerwork Requirement Area, Language Arts, Social Studies, Mathematics, and Science.

Coursework Requirement Area	Required	Complete	In Progress	Scheduled	Remaining	Status
Careerwork District Grad Req's	20,000	15,000	2,500	3,000	13,500	In Progress
Language Arts	4,000	1,750	2,250	5,000	2,500	In Progress
Language Arts 98 (View Courses)	1,000	1,000				Completed
Language Arts 10 (View Courses)	1,000	0,750	0,250			In Progress
Language Arts 11 (View Courses)	1,000			1,000	1,000	In Progress
Language Arts 12	1,000				1,000	In Progress
Social Studies	2,000	1,000		1,500	2,000	In Progress
Geography 98 (View Courses)	0,500	0,500				Completed
World Civlization (View Courses)	0,500	0,500				Completed
US History (View Courses)	1,000			1,000	1,000	In Progress
US Government & Citizenship	0,500				0,500	In Progress
Electives (View Courses)	0,500			0,500	0,500	In Progress
Mathematics	3,000	1,750	0,250		0,000	In Progress
Mathematics Core (View Courses)	2,000	0,750	0,250		1,000	In Progress
Mathematics AM (View Courses)	1,000	1,000				Completed
Science	2,000	1,500	0,250	0,000	0,250	In Progress
Science Core (View Courses)	2,000	1,500	0,250	0,250	0,250	In Progress
Science AM (View Courses)	1,000			0,750	1,000	In Progress
Healthy Lifestyles	2,000	1,250	0,250	0,500	0,000	In Progress