

NAME: _____ STUDENT # _____ GRADE: 9 10 11 12

Attendance Make-up Option Card: Students making up deficient attendance marks must complete one or more of the following options and turn this option card with documented signatures/phone numbers etc. into the Attendance Office. Please know that attendance will not change until completed options are verified.

- 10 consecutive school days of perfect attendance will erase one NG.
Class/period _____.
 - Students who have failing grades in the current quarter who contract with a teacher and turn the grade from failing to C+ or higher will erase one NG.
Teacher Name _____.
 - Attending 10 Student Support Time mornings during a current quarter verified by teachers will erase an NG. To verify students must turn in log with printed teacher name and signatures into attendance office.
 - Students who recover a class credit by any means, i.e. CVHS, after school labs, credit recovery classes etc., or other approved after school programs, will erase one NG.
 - Students who complete verifiable hours of service at school, community, church or neighborhood, or attending "School of Life," will erase NG's at the following rate: **older than one quarter = 2 hours of make up time per NG, older than one academic year = 3 hours of make up time per NG, older than two academic years = 4 hours of make up time per NG, older than three academic year = 5 hours of make up time per NG.**
- Students will need to provide a log of service hours confirming the service was completed. Log must include place, type of service, printed name and signature of supervisory individual verifying total time with phone number.

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