Course Goal
Provide extra time for research, study, and consultation for students carrying a rigorous class schedule (three or more AP or IB classes).

Course Expectations and Requirements
This is a Hillcrest High School course with very specific rules. It is a Pass/Fail course. To pass you must adhere to these policies.

1. **Attendance & Punctuality**
   Our class will conform to all Hillcrest attendance policies. You will not receive credit if **any one** of these occur.
   - 4 Tardies (unexcused)
   - 4 Way Lates (unexcused)
   - 4 Absences (unexcused)

   Check skyward regularly to see where you are with regard to attendance issues.

2. **Behavior & Diligent Work**
   **Student Expectations**
   - Sustain good work habits including **attendance, punctuality, and concentrated study**.
   - Conduct yourself with **honesty and integrity in your work**. We will be watching for infractions.
   - **Show respect for and be honest with the library staff**.
   - Bring all needed materials. If you have no homework, read a book.
   - **Sign in each day** with library staff for attendance.
   - **Fill out a Goal Sheet for each day you are in class**. List what you will work on and report back about what you accomplished. Drop your sheet in the box as you leave each day.
   - Use your time and computer productively **(no movies, games, or social media)**.
   - With permission, you may leave the library to visit another teacher, but must return with a note from that teacher.
   - Cell phones may be confiscated if faculty or staff determine that your phone has become a distraction or problem for study. Phones must be used for study purposes only.
   - Only water bottles with a secure lid are allowed **(no other food or drink)**.
   - **If a friend stops by the library, explain that you are in class and cannot talk**. The librarian will require your friend to leave if visiting occurs.
   - Always receive permission from the library staff before leaving the library.
   - If you are here during the lunch period, you will have B lunch. You will be marked absent if you take any other lunch period.
   - **We may take roll at any time during the class period. If you are not here and have not received permission to leave, you will be marked absent**.

Failure to adhere to any of these requirements may result in dismissal from the course.
Goal Sheet
Each day students must complete a goal sheet indicating their plans for the period, and note the work they have accomplished. Drop your goal sheet in the box as you leave. This is required for a passing grade.

Special Note
This course is a privilege, not a right. Students who are not using their time well (including those with more than 4 absences or tardies) will be dropped from the class to allow other students to take their place.

Students will be subject to supervision by library assistants as well as Dr. Riches. They are:
Diane Mortenson
Jenny Larsen
Kim Wainwright
Britney Liddiard

NG Makeup: For every absence or tardy you need to make up, Dr. Riches will give you a library database research assignment. You must turn your assignment in and receive a passing grade before you will receive credit for the absence or absences.

Signatures
I have read and understand the information on the Advanced Research disclosure. I understand the course goals, student expectations, and grading requirements.

Required Signatures

Student name & period (please PRINT) ___________________________________________________________

Student signature ___________________________ Date __________________

I have reviewed the Advanced Research Course Disclosure with my student and understand the responsibilities and expectations of my student.

Parent Signature ___________________________________________________________