Course Objective: Students will continue their increased learning of the Spanish language through daily speaking, writing, listening, and reading. We will be focusing on the six AP themes throughout the year, focusing on the skills necessary to pass the AP exam. Students will be able to express themselves more fully, focusing on the five ACTFL themes, namely Communication, Connections, Culture, Comparisons, and Community.

Course Materials:
- Binder
- Notebook
- Pen or Pencil daily
- Highlighters/colored pencils

Procedures:
Students are required to follow the procedures set in class, many of which are described below. Students who fail to follow procedures will be subject to disciplinary action, the severity based on number of offenses and frequency thereof. Class is structured to evoke constant participation, and procedures help that to run more effectively. I reserve the right to change procedures during the year, based on effectiveness and necessity. Any changes will be made aware.

Discipline plan:
This course is designed similar to an AP style classroom, meaning it is a college level class. Students are expected to behave as such and act after that manner. That being said, I have established a discipline plan to accompany any disruptions, distractions, or disturbing the class flow and progression.
1\textsuperscript{st} offense: Verbal Warning
2\textsuperscript{nd} offense: 30 second waiting time after class
3\textsuperscript{rd} offense: 1 minute waiting time after class
4\textsuperscript{th} offense: Lunch detention and letter home
5\textsuperscript{th} offense: Office referral and action plan made
Cell phone policy:
Cell phones are a privilege and a fantastic tool to help facilitate learning. However, they can also be a large distraction. Students will be allowed to use cell phones ONLY when explicitly stated by me. The discipline plan is as follows:
1st Warning: Verbal warning
2nd Warning: Lunch detention assigned and parents contacted
3rd Warning: Action plan created alongside administration and guardians to stop cell phone abuse.

Food and Drink policy
Absolutely no food or drink inside of the Spanish classroom and NO GUM. Spanish is a language that requires the mouth to speak and any of these items impede authentic pronunciation. The only exceptions include water in a container with a lid or food for medicinal purposes.

Late policy
Any late policy mirrors that in the student handbook. Any questions on tardies, absences, and NGs can be addressed there. The only additions I make here is to say when arriving to the class late the student will quietly go to their seat without disrupting the class to cause problems.

Grading Scale
Grades will be computed based on the following standard scale as outlined by the CSD student handbook.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
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<td>F</td>
<td>59 and below</td>
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Grading will be centered on two main components:
- Weekly assessments of the reading, audio, or cultural comparison for the week
- Practice for the AP exam, based on any of the seven components students will be exposed to during the course.

Homework
Homework will be given out periodically for students to work on at home. These assignments will focus solely on practicing sections for the AP exam and using Linguafolia, a tool of self-evaluating that students can use on their phones or computers. However, most work will be done in class. It is imperative students attend daily to not miss any key information.
Emphasis on participation
Reiterating what is a common theme in Dual Immersion is the importance of speaking in the classroom. The majority of our activities will include speaking to one another and interacting with the Spanish language. Students will be required to speak to one another and participate in daily activities.

APP
Hillcrest High School has an academic period of 40 minutes where students are able to work on assignments, make up tests, and receive help from teachers. I encourage every student to take advantage of APP and to come speak to me or other classmates to improve language abilities and skills.

Bathroom policy
Students can use the bathroom as they please, as long as it remains reasonable. If these become too frequent the privilege will be lost. Students should utilize the restrooms before and after class whenever possible.

Staying in the language
Every student possesses the ability at this level to converse in Spanish. There will be no English in the classroom under any circumstances. Students who choose to use English will be reminded to remain in the language as this is natural. However, parental involvement and other action will be taken if this becomes constant and blatant.

Leaving the class policy/Working until the bell
Students are required to be on task until the bell rings. There is nothing that bothers me more than students cleaning up 5 minutes before the bell and waiting at the door. We have 75 minutes of class time and we will use as much as we can. We will review this procedure frequently.

Exceptions: The instructor reserves the right to change the program as he sees best for the education of his students.

In compliance with applicable disability law, qualified students with a disability may be entitled to reasonable accommodation. It is the student’s and/or the parent’s responsibility to disclose to the teacher any special needs that he/she may have.

*I am extremely excited to work with your students during this year. Please email me with any questions, concerns, or comments you may have. I am very receptive to emails and am open to meet with you whenever you desire. I am here to make sure your students succeed. Let’s get to work!
I have read and reviewed the previous policies and procedures with my child and understand them to the best of my ability.

Student: ___________________________ ___________________________ __________
(Printed) (Signed) (Date)

Guardian: ___________________________ ___________________________ __________
(Printed) (Signed) (Date)

Please sign and return this to the teacher no later than one week from the time it is received.
SPANISH 1

Course Disclosure

Sr. Jace Reber
Room B205

Email address: jace.reber@canyonsdistrict.org
Office Hours: By appointment MWF 7-7:50

Course materials:
- Binder (or at least a section dedicated to Spanish)
- Set of index cards
- Pen or Pencil daily
- Dictionary (optional but highly recommended)
- Folder for homework

Course Objectives: The goal of Spanish 1 is to develop your ability to understand spoken and written Spanish and to increase your skill in expressing yourself in basic situations through ACTFL’s five areas of language acquisition: Communication, Culture, Connections, Comparisons, and Communities. You cannot expect to acquire native-like competence in a foreign language in one or two years. You can expect to be able to communicate with native speakers of Spanish even though you make mistakes. Keep in mind that the goal of this course is communicative competence, not grammatical perfection.

Class Procedure: Class time will be devoted almost exclusively to activities that allow you to practice your skills of understanding and interacting in Spanish. To be successful in achieving the course objectives as stated above, you must prepare the assigned homework prior to each class period and, while in class; actively participate in class discussions, group and pair work. Learning to speak a foreign language is a process that requires consistent practice and effort. In order to improve, you must be willing to work conscientiously on a daily basis.

APP: Academic Preparation Period is the means students will re-take tests, get extra help, review school rules, listen to announcements, and attend specified study halls. Teachers should work with the APP committee to explain how APP will benefit their students.

Grading scale: Grades will be computed based on the following standard scale as outlined by the CSD student handbook.

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**Participation and attendance:** You are required to attend class every day. Your instructor will keep roll and at the end of the day, assess your participation in class and assign a daily grade. The participation grade will be based on student attitude, effort, and the quality of involvement in class. **Speaking IN SPANISH throughout the class is essential to good participation.** You can improve your daily class work grade by 1) coming to class prepared and ready to participate on a regular basis; and 2) consistently interacting in Spanish with your instructor and classmates.

In this class we will adhere to the Hillcrest High School Attendance policy. All absences must be excused through the attendance office. Students will not be allowed to make up any work, tests, or projects for any absences that are marked unexcused.

According to HHS policy, if a student accumulates 5 absences/tardies in a single class the student will receive a NG (No credit) for the class until that absence is made up in attendance school.

**Homework:** Written assignments will generally be based on the work that we’re doing in class. Homework is due by the date assigned.

**Projects:** These will typically be larger assignments that do not fall into the categories of homework or composition. You will receive further instructions about these projects in class.

**Quizzes and Exams:** Quizzes and exams will cover the material from the chapter studied. They may include vocabulary, composition, grammar, listening and reading comprehension sections. If you are going to miss an exam, talk to your instructor in advance before scheduled exam. If you have an unforeseen emergency on the day of the exam, you must contact the instructor before you miss the scheduled time for the exam. See the schedule of activities for specific dates.

**Vacations/Sick/Excused absence makeup work:** Where the occasion arises that a student misses class due to vacation, sickness, etc. and it is excused as outlined per school policy, the student will have the time he or she was gone plus one day. So if they were on vacation for 7 school days in Argentina, they have 8 school days to make up the work for full credit. Any longer than that, and the work may not be accepted for full credit. It is the students’ responsibility to communicate any changes that arise.
**Classroom Behavior:** All behavior is expected to contribute toward the learning atmosphere of the classroom. Please be courteous, respectful, and supportive of your peers, the instructor, and the classroom in order for learning to be achieved by all.

**DISCIPLINARY PROCESS:** Any behavior disruptive to the educational process may be dealt with by detention, a phone call home, parent/teacher/student conference, or short or long term removal from class. Any amount of disrespect will be dealt given a proportional response. For any questions please consult the student handbook.

**FOOD/DRINK:** No unauthorized food or drink is allowed in the classroom. This includes chewing gum. Water (pure with nothing added) is OK as long as it is held in a container with a sealable lid. Please inform the instructor is special circumstances merit an exception to this rule. This rule is subject to change at the instructor’s discretion.

**BULLYING/HARASSMENT/LANGUAGE:** Language courses are wonderful opportunities for students not only to learn another language, but it presents a unique opportunity to learn about different lifestyles, as well as expand their world view. Due to the nature of this course, any language or actions that are in any way perceived as intimidating or degrading to those of a different race, religion, sexual orientation, gender, etc. **WILL NOT BE TOLERATED.** Should such circumstances arise, the offending students will automatically be referred to a member of the administration.

**BATHROOM PASSES:** I do not expect to have to monitor bathroom trips. If you need more time between classes, go quickly and quietly at the beginning of class to keep disruptions to a minimum. Just let the instructor know if you’re going to be late or I may mark you tardy or absent. Once class is underway, **you will not be excused.** Excessive tardies due to bathroom trips will result in the cancellation of this privilege.

**ELECTRONICS:** It is the 21st century and electronics can provide an expanded learning opportunity for all students. Therefore, in accordance with HHS policy, electronics such as smart phones, cell phones, iPads, iPods, and electronic books may be used at specified times in class with the express permission of the instructor. They may only be used for a deeper educational experience. That being said, if the devices are used in any way that the instructor perceives as distracting from the learning environment, or in any way deemed as inappropriate, i.e. personal texts, phone calls, watching inappropriate images or videos, sexting, cyber-bullying, cheating, plagiarism, etc. the instructor reserves the right to confiscate that device to be picked up only at the main office by a parent or guardian.

For any personal electronics used in class, the student assumes full responsibility. The teacher is not liable for any personal electronics that may be stolen, lost, misused, or damaged in any way.
**Learning Techniques:** Successful foreign language learning requires daily class attendance and participation and consistent study (as opposed to occasional cramming). Here are some recommendations that will help you succeed in this course:

* Memorize and review vocabulary, conjugations, and grammatical structures. Just completing assigned homework is not sufficient to learn course material.

* Keep a list of new vocabulary in a spiral bound notebook of new words in Spanish and in English. This list should include all new vocabulary from the text, the workbook and from class. Practice this vocabulary daily in the following progressive order: recall meaning of word in English, recall word orally in Spanish, practice writing the word in Spanish.

* Speak exclusively in Spanish during class.

* Use resources available to you:
  
  Instructor’s office hours
  
  Dictionaries and other aids

**Exceptions:** The instructor reserves the right to change the program as he sees best for the education of his students.

In compliance with applicable disability law, qualified students with a disability may be entitled to reasonable accommodation. It is the student’s and/or the parent’s responsibility to disclose to the teacher any special needs that he/she may have.

*Please contact me with any questions you may have. I am here to help you (or your student) feel comfortable and welcome in our class. I am very receptive to emails and student input. If you show me that you are willing to put in the effort to learn you will succeed. *
I have read and reviewed the previous policies and procedures with my child and understand them to the best of my ability.

Student: ___________________________  ___________________________  ____
  (Printed)                          (Signed)                        (Date)

Guardian: ___________________________  ___________________________  ____
  (Printed)                          (Signed)                        (Date)