Peer tutoring disclosure statement- 2019-2020

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Peer tutoring is a course in which students are involved in classroom teaching as well as teaching in the community. The course is designed to train individuals to teach academic, personal management, leisure and appropriate behavior skills to students with severe disabilities.

The instructional methods used in this class will vary. Training comes through lecture, demonstration, modeling, and a great deal of individual practice. Students will be actively involved in training their peers to function independently.

You as a peer tutor are a key element in their success. Take this opportunity to get to know the students you are working with not only as a peer tutor, but also as a friend. It is important that you take the initiative to work with the kids when they are doing an assignment. You are not in this class to talk to your friends or sit around.

Please leave your CELL PHONES, and homework in your bag (unless otherwise instructed). The students in this class are amazing. What you put into peer tutoring, you will get out of peer tutoring. This means that if you come in with a good attitude and a willing heart you will get the experience that Peer Tutoring is meant to be. Don’t forget to smile, and greet the students when you come in the door. Please come to my class ready to WORK hard.

Grading:

THIS CLASS IS PASS/FAIL. As a peer tutoring you will not be required to do a lot of academic work. You are in the class to work with students, and help them with their academic work.

Attendance: 20 points daily, (-5) if you are tardy
Disclosure Statement: 50 points
Disability paper: 50 points (due at the end of the semester)
Peer tutoring Experience paper: 50 points (due at the end of the semester)
You will receive 20 points each day that you are in class on time and ready to work. You need to sign your name in the role book. If your name is not signed on the day you have this class, you will be marked absent. If you come in after the bell rings, this means that I will mark you tardy and you will receive 5 points off your attendance. Some of the peer tutors will be asked to go to mainstream classes with the students. If you sign in and do not show up to the class to work with the student I will contact the attendance office and your parents. PLEASE SEE THE ATTENDANCE POLICY FOR UPDATED RULES ON ATTENDANCE.

**Disclosure Statement- 50 Points**

The disclosure statement will be worth 50 points if it is signed and returned within one week of the day it was given to you. If you fail to return this on time, it will diminish in value, at the rate of ten points per day.

**Disability Paper and Peer tutoring Experience paper-50 Points each**

You will be assigned a disability to research and write a two page paper on, and you will be assigned a one page paper to requiring you to write about your experience in peer tutoring. These papers will be due at the end of the semester.

**Extra Help:**

Hillcrest will be implementing an Academic Preparation Period (APP). This will be the time students will re-take tests, get extra help, review school rules, listen to announcements, attend specified study halls.

**Hillcrest High expects students to have high Standards in all areas. It is asked that students Do as Harvey Husky does (our wonderful mascot):**

* Huskies always remove hats and follow the dress code.
* Huskies always eat lunch in designated areas and keep halls and restrooms clean
* Huskies always attend class on time, all the time, and never sluff.
* Huskies always show respect to and expect respect from all adults

Student Signature: ___________________________ Date: __________

Parent Signature: _____________________________ Date: __________

Administrator Signature: _______________________ Date: __________
Course Description and Objectives:
The students in this class are evaluated, and given assignments according to their I.E.P. goals, and the Essential Elements that are an extension of the Core Curriculum. Student IEP goals are based on the individual needs of the student. Utah’s Extended Core Standards provide an opportunity for students with significant cognitive disabilities to learn grade level standards so they are ready for alternate assessments based on grade level content standards. The Utah Core Curriculum represents standards that are “essential for all students.” These are concepts, ideas, and skills that provide a foundation on which learning may be built. The Core Curriculum is the driving force for instruction and assessment in the State of Utah. In order for students who have significant cognitive disabilities to access the Core Curriculum, the Extended Core has been developed. The extended core standards will include instruction in Science, Math, and Language Arts.

Course Procedures:
Students will be given assignments on a daily basis, and will be graded according to their own ability and skill level. Quarterly grades will be on a pass/fail grading system. Student attendance is very important. Please see the Attached Hillcrest Attendance policy for more specific rules regarding attendance. The Attendance Policy will be enforced in all classes. Student Participation and attendance is the key to success this class. Note taking will be included as a daily part of classroom assignments. Students will be asked to fill out graphic organizers to assist with their not taking skills in the extended core class. These graphic organizers will be filled out together as a class, and reviewed at the end of the period.
Grading - 50 points a day each period.
Points will be broken up in the following categories:
* 10 points - Bell work assignment (class objective discussion)
The rest of the class period is structured to be a group lesson doing Assignment #1 together as a class, and then an independent assignment that will go along the lesson for Assignment #2. Note taking will be also added into the points of the assignments.
* 20 points - Assignment #1 (grade will be determined by individual student abilities)
* 20 points - Assignment #2 (grade will be determined by individual student abilities)

Extra Help:
Hillcrest will be implementing an APP) Academic Preparation Period. This means students will re-take tests, get extra help, review school rules, listen to announcements, attend specified study halls. This period will begin after the first period of the day

Class Rules and School Rules:
Rules are simple and to the point:
1. Mouth is Quiet
2. Eyes are looking
3. Hands and Feet to myself
4. Ears are listening
5. Raise Your Hand

There are some school rules that students will be asked to comply with. “What would Harvey Husky Do?”

* Huskies always remove hats and follow the dress code.
* Huskies always eat lunch in designated areas and keep halls and restrooms clean
* Huskies always attend class on time, all the time, and never sluff.
* Huskies always show respect to and expect respect from all adults
Parent Communication:
My email is at the top of the disclosure, as well as my phone number. I can also be reached through skyward message center. If there is a better way to communicate for you please let me know. Communication is the key to having a successful experience at school.

Please return just this portion and return to Ms. Remy
Thank you!!

By Signing below, I indicate that both my parents and I have read the disclosure statement, and understand the course requirements and demands for the peer tutoring class. If you or your parents have any questions about this class or the disclosure statement please feel free to contact me.

Sincerely,

Rebecca Remy-Special Education Teacher-Severe

Student Signature:_____________________________
Date:____________________________

Parent Signature:_____________________________
Date:____________________________
Objective:
The objective of the transition skills class is to improve students’ job readiness skills in a work supported environment. A variety of job experiences and job related skills will be discussed and practiced. Students will earn credit, while using life and job related skills. The goal is to provide an experience that helps students move more successfully into the work force from a school setting using a “hands on” approach to learning and developing skills. This program is set up as a partnership between the community and school. Students will be riding the school bus out in the community where they are dropped off at their assigned job sight. There will also be jobs available at the school for students that may have a harder time acclimating out into the community.

It should be noted that some of the job sights will be supervised by the staff on that job sight. We have two adult aides that are supervising students on other job sights. Your student will be taken care of by that business. We have worked with most of the businesses for over ten years. If you are not comfortable with this please contact me and we can talk more. We may be adding more job sights as the school year goes on.

The jobs that have School Staff Supervision are:
Bishops Store House
Deseret Industries

The job sights that are supervised by the employee’s on staff are:
Homewood Suits
Belgian Waffle
Alta Vet

The following 8 Standards will be used to Evaluate students on their job sights: (based off the Canyons District cooperative work experience Student Evaluation)

1. Work habits and attitudes
2. Interpersonal Effectiveness
3. Technical Skills
4. Quality of Work Accomplished
5. Thinking and Problem Solving Skills
6. Dependability
7. Communications Competencies
8. Appearance and Grooming

Grading Procedure:
This class is designed as a Pass/Fail grade. A student’s grade will reflect how well they meet the participation and objectives of the class. The student will earn a grade for participation and for passing course objectives, daily evaluation and bi-quarterly evaluations. Attendance and behavior are critical. This class experience is designed to take place in a “real”
work setting. All rules and expectations of the setting apply and will be adhered to by staff, employers and employees.

Class fee:
Some students may be required to get their food handlers permit. The cost of the permit is $30. This will be done on the students own time. The food handlers permit will be good for three years. Most jobs do require you to have a food handlers permit.

Dress Code:
School and work dress code applies. There are certain dress codes expected for each job. As a general rule students will not be allowed to wear shorts or ripped pants on the job. Students are expected to dress in a professional manner that is appropriate for their job setting. If the student is not dressed appropriate for work they will stay on the bus and receive a zero for their participation points for the day.

Grade Scale: Student will receive 24 Attendance points per day. They will be graded using the Student Evaluation form. This class is PASS/FAIL.

  Pass:  80%
  Fail: less than 80%

Attendance and Tardy Policy:
Tardies, absences and citizenship will affect grades based on School Attendance Policy.

Sincerely,

Rebecca Remy
I have read, signed and acknowledge the information contained in the Disclosure Statement for Transition Skills

Date: ___________

Student signature: _______________________________

Parent/guardian signature: ____________________________

Administration Signature: _______________