SPANISH 2
Course Description and Disclosure Statement 2019-2020
Sr. R. James
Room A216
Email address: Robert.james@canyonsdistrict.org
Office Hours: MWF 7:00 am – 7:45 am
Or by appointment

Course materials:
1. Realidades 2 (Boyles, Met, Sayers, and Wargin)
2. 1 Spanish section in a 3-Ring Binder
3. 1 Composition Notebook
4. 1 set of markers or colored pencils (optional)
5. Spanish-English Dictionary (optional, highly recommended)

Course Objectives: The goal of Spanish 2 is to develop your ability to understand spoken and written Spanish and to increase your skill in expressing yourself in basic situations through ACTFL’s five areas of language acquisition: Communication, Culture, Connections, Comparisons, and Communities. You cannot expect to acquire native-like competence in a foreign language in one or two years. You can expect to be able to communicate with native speakers of Spanish even though you make mistakes. Keep in mind that the goal of this course is communicative competence, not grammatical perfection.

Class Procedure: Class time will be devoted almost exclusively to activities that allow you to practice your skills of understanding and interacting in Spanish. Class time will not be spent doing grammar drills, translating, or listening to lengthy explanations of grammar. To be successful in achieving the course objectives as stated above, you must prepare the assigned homework prior to each class period and, while in class; actively participate in class discussions, group and pair work. Learning to speak a foreign language is a process that requires consistent practice and effort. In order to improve, you must be willing to work conscientiously on a daily basis.

APP: Academic Preparation Period is the means students will re-take tests, get extra help, review school rules, listen to announcements and attend specified study halls.

Grading scale: Grades will be computed based on the following standard scale as outlined by the CSD student handbook.

A = 100-93
A- = 92-90
B+ = 89-87
B = 86-84
B- = 83-80
C+ = 79-77
C = 76-74
C- = 73-70
D+ = 69-67
D = 66-60
F = 59 and below

Grade Breakdown: 60% of the final grade will be comprised of assessments (tests, quizzes, etc.) 40% will come from non-assessments (assignments, classwork, participation and starters).

Key to receiving an A or a B in this class: This course is considered an academic elective. The process of learning a second language can be a difficult task. In order to help ensure the receipt of
an A or a B it is highly recommended that the student spend at least 20-30 minutes each day, outside of class, studying the material that has been covered. Participation in the language will help solidify what is practiced in class. Make sure to participate.

**Participation and attendance:** You are required to attend class every day. Your instructor will keep roll and at the end of the day, assess your participation in class and assign a daily grade. The participation grade will be based on student attitude, effort, and the quality of involvement in class. **Speaking IN SPANISH throughout the class is essential to good participation.** You can improve your daily class work grade by 1) coming to class prepared and ready to participate on a regular basis; and 2) consistently interacting in Spanish with your instructor and classmates.

In this class we will adhere to the Hillcrest High School Attendance policy. All absences must be excused through the attendance office. Students will not be allowed to make up any work, tests, or projects for any absences that are marked unexcused.

According to HHS policy, if a student accumulates 5 absences/tardies in a single class the student will receive a NG (No credit) for the class until that absence is made up in attendance school.

**Homework:** Written assignments will generally be based on the work that we’re doing in class. Homework is due by the date assigned.

**Projects:** These will typically be larger assignments that do not fall into the categories of homework or composition. You will receive further instructions about these projects in class.

**Quizzes and Exams:** Quizzes and exams will cover the material from the chapter studied. They may include vocabulary, composition, grammar, listening and reading comprehension sections. If you are going to miss an exam, talk to your instructor in advance and take the test one day before scheduled exam. If you have an unforeseen emergency on the day of the exam, you must contact the instructor before you miss the scheduled time for the exam. See the schedule of activities for specific dates. You can make up tests as many times as you need to.

**Vacations/Sick/Excused absence makeup work:** Where the occasion arises that a student misses class due to vacation, sickness, etc. and it is excused as outlined per school policy, the student will have the time he or she was gone plus one day. So if they were on vacation for 7 school days in Argentina, they have 8 school days to make up the work for full credit. Any longer than that, and the work may not be accepted for full credit. It is the students’ responsibility to communicate any changes that arise.

**Classroom Behavior:** All behavior is expected to contribute toward the learning atmosphere of the classroom. Please be courteous, respectful, and supportive of your peers, the instructor, and the classroom in order for learning to be achieved by all.

**DISCIPLINARY PROCESS:** Any behavior disruptive to the educational process may be dealt with by lunch detention, a phone call home, parent/teacher/student conference, or short or long term removal from class. Any amount of disrespect will be dealt given a proportional response. For any questions please consult the student handbook.
FOOD/DRINK: No unauthorized food or drink is allowed in the classroom. This includes chewing gum. Water (pure with nothing added) is OK as long as it is held in a container with a sealable lid. Please inform the instructor if special circumstances merit an exception to this rule. This rule is subject to change at the instructor’s discretion.

BULLYING/HARASSMENT/LANGUAGE: Language courses are wonderful opportunities for students not only to learn another language, but it presents a unique opportunity to learn about different lifestyles, as well as expand their world view. Due to the nature of this course, any language or actions that are in any way perceived as intimidating or degrading to those of a different race, religion, sexual orientation, gender, etc. WILL NOT BE TOLERATED. Should such circumstances arise, the offending students will automatically be referred to a member of the administration.

BATHROOM PASSES: I do not expect to have to monitor bathroom trips. If you need more time between classes, go quickly and quietly at the beginning of class to keep disruptions to a minimum. Just let the instructor know if you’re going to be late or I may mark you tardy or absent. Excessive tardies due to bathroom trips will result in the cancellation of this privilege.

ELECTRONICS: It is the 21st century and electronics can provide an expanded learning opportunity for all students. Therefore, in accordance with HHS policy, electronics such as smart phones, cell phones, iPads, iPods, and electronic books may be used at specified times in class with the express permission of the instructor. They may only be used for a deeper educational experience. That being said, if the devices are used in any way that the instructor perceives as distracting from the learning environment, or in any way deemed as inappropriate, i.e. personal texts, phone calls, watching inappropriate images or videos, sexting, cyber-bullying, cheating, plagiarism, etc. the instructor reserves the right to confiscate that device to be picked up only at the main office by a parent or guardian.

For any personal electronics used in class, the student assumes full responsibility. The teacher is not liable for any personal electronics that may be stolen, lost, misused, or damaged in any way.

Learning Techniques: Successful foreign language learning requires daily class attendance and participation and consistent study (as opposed to occasional cramming). Here are some recommendations that will help you succeed in this course:

* Memorize and review vocabulary, conjugations, and grammatical structures. Just completing assigned homework is not sufficient to learn course material.

* Keep a list of new vocabulary in a spiral bound notebook of new words in Spanish and in English. This list should include all new vocabulary from the text, the workbook and from class. Practice this vocabulary daily in the following progressive order: recall meaning of word in English, recall word orally in Spanish, practice writing the word in Spanish.

* Speak exclusively in Spanish during class.
* Use resources available to you:
Instructor’s office hours
Dictionaries and other aids

**Exceptions:** The instructor reserves the right to change the program as he sees best for the education of his students.

In compliance with applicable disability law, qualified students with a disability may be entitled to reasonable accommodation. It is the student’s and/or the parent’s responsibility to disclose to the teacher any special needs that he/she may have.

I have read and reviewed the previous policies and procedures with my child and understand them to the best of my ability.

Student: ___________________________ ___________________________ ___________________________
(Printed) (Signed) (Date)

Guardian: ___________________________ ___________________________ ___________________________
(Printed) (Signed) (Date)

Administrator approval: ___________________________ ___________________________
(Signed) (Date)
AP/IB Spanish Language

Course Description
This class is conducted entirely in Spanish. It is a fast paced course designed to develop fluency. Emphasis is placed on developing comprehension, refining writing skills, reviewing previously acquired grammatical concepts, and introducing new, more complex structures. Readings include excerpts from Spanish literature and short stories, as well as newspaper articles and current magazines. The skills and content taught in this class will help you be prepared for the IB class and for passing the IB test at a high level. What you put into the class, you will get out of the class.

As a student of a foreign language, you must understand the interactive nature of foreign language classes, and the importance for the teacher to maintain a focused learning environment to successfully keep all students on-task. Please understand that this course holds certain expectations of behavior and attitude including active daily class participation and a positive learning attitude. Come to class, be prepared and let’s have a great year learning such a wonderful language!

Fee
If this is their first year taking exams, the registration fee is $172. Each exam is $119. If they are in the Diploma programme, they only need to pay for it once. If they are in the Career or taking an individual IB course, then the $179 is paid yearly.

All students should be able to take the exam whether or not they can pay. Hillcrest does have scholarships/financial aid for students who cannot pay. The scholarship applications will be given out on September 4th and test registration begins in September.

Attendance and Make-Up
- The most obvious factor for your success in this class is ATTENDANCE. Nothing is more important to your success in learning Spanish than regular daily attendance and class participation. There is no way to make up this oral practice and authentic learning situations, therefore participation points cannot be made up.
- Homework must be completed on time for full credit. Late assignments are considered half credit.
- Quizzes and Tests/Essays – Students can retake tests and quizzes as many times as they want to. This can be done before or after school upon appointment or during the APP period.
- If you are absent it is YOUR responsibility to find out about missed work and to arrange for a make-up. This can be done before or after school upon appointment or during the APP period.
- Work missed as the result of a truancy/sluff may not be made up. In addition, the student will lose his/her participation points for the day they sluffed.
- Each day 25 points will be given for attendance and participation. 15 points will be given for attendance. The extra ten points will need to be earned through active participation. At the end of term, accumulating all class days, this will be a major focus on earning the grade in class as well as preparing for the AP test in May.

Grading Policy
Grades will be based on class work and participation, out of class assignments, quizzes and tests. Grades are not “given” they are earned. Evaluation is based on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
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<tbody>
<tr>
<td>A</td>
<td>93-100</td>
</tr>
<tr>
<td>A-</td>
<td>90-92.99</td>
</tr>
<tr>
<td>B</td>
<td>83-86.99</td>
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<tr>
<td>B-</td>
<td>80-82.99</td>
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<td>C</td>
<td>73-76.99</td>
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<td>C-</td>
<td>70-72.99</td>
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<td>D</td>
<td>63-66.99</td>
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<tr>
<td>D-</td>
<td>60-62.99</td>
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<tr>
<td>B+</td>
<td>87-89.99</td>
</tr>
<tr>
<td>C+</td>
<td>77-79.99</td>
</tr>
<tr>
<td>D+</td>
<td>67-69.99</td>
</tr>
<tr>
<td>F</td>
<td>0-59.99</td>
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</tbody>
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**Attendance Policy**

The Hillcrest High School attendance policy will be followed and enforced. 2018-2019 HHS Attendance Policy At-A-Glance

**Students with No NG’s:**
- May purchase a parking permit to park on campus
- Stay caught up with classes and classroom instruction
- Are eligible for school rewards

**Students with NG’s:**
- Are likely to fall behind on assignments and grades
- Will not receive credit for the classes they take
- May be at-risk of not graduating
- Could be referred to truancy school

At Hillcrest High School, we recognize the importance of daily class attendance and participation. Interactions with teachers and classmates on a regular basis are critical to the learning process. **Even missing just 2 classes per quarter is missing 10% of your time in that class!** The HHS attendance policy is designed to hold students, parents, and teachers accountable for classroom instructional time.

At Hillcrest High, a student’s absences (A, W, and G coded) and tardies (T coded) will be added together. If a student accumulates a total of 5 or more (absences + tardies) and does not attend make up, the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents should notify the attendance office of any absence within 48 hours.

Excused Absences (those documented by a doctor’s note, funeral program, wedding program, etc. and E coded) and School Excused Absences (N coded) do not count in attendance totals. On the 5th violation (tardy or absence) and any subsequent absence or tardy within the quarter, students must attend student support time with the teacher who recorded the attendance violation in order to receive credit for the class for that quarter.

NG’s from all previous quarters may be made up with a Green Card available in both the Attendance Office and the Counseling Center.

**Academic Dishonesty**

The Hillcrest High School academic dishonesty policy found in the student handbook will be followed and enforced.

**Classroom Rules**
- I believe in using electronic devices appropriately and during specific, clear, and designated times during class. Every class is different, please use electronics responsibly, when you are allowed to do so. These items can create distractions in the learning environment and will be confiscated by the teacher if rules are not followed.
- No food or drink is allowed in class other than water bottles with a sealable lid.
- Show respect to the school, the teacher, and the students in the class
  - All rules boil down to this one rule. Show respect for the school by taking care of the facilities, classrooms, and all materials within it. Show respect for the teacher by being on-time, prepared, and by following directions. Show respect for students and
classmates by allowing them to learn in a positive and safe environment. Be safe, be respectful, and be responsible.

School Rules
- Huskies always remove hats and follow the dress code.
- Huskies always eat lunch in designated areas and keep halls and restrooms clean.
- Huskies always attend class on time, all the time, and never sluff.
- Huskies always show respect to and expect respect from all adults.

Consequences
- Verbal Warnings- Each student will be given a verbal warning on the first and second minor offense during a class period. “Please stop talking while your classmate is talking” is an example.
- Parent Contact- If a student does not adjust their behavior after verbal warnings; the teacher will make contact with the parent/guardian discussing behavior.
- Any major offense will result in immediate dismissal from class, student will be sent to the office and parent/ guardian will be notified.

Getting Help
The best time to get help is not after you fall behind, but before you fall behind! Any student who needs individual help can come in upon appointment every Monday, Wednesday, or Friday from 7:00 AM- 7:45AM or 2:25-2:45pm. Students will be able to make up tests, assignments and work on any homework they may have. APP is another great resource that can, and will be, used.

By signing this paper, you are confirming that you have read and understand the disclosure. If you have any questions please email me at robert.james@canyonsdistrict.org

__________________________________________           __________________________
Teacher Signature                              Date

__________________________________________           __________________________
Student Name                                   Period

__________________________________________           __________________________
Student Signature                              Date

__________________________________________           __________________________
Parent Name                                    Contact #

__________________________________________           __________________________
Parent Signature