Students are encouraged to see me for assistance, make-up work, or test make-up during Academic Preparation Period (APP) or on Monday, Wednesday, or Friday morning by appointment.

Course Description
Throughout this year we will be studying works of American literature to prepare you for future college and careers. We will follow the Core State Standards as we sharpen our reading skills with both informational and literary texts, our writing skills through varied forms of expository, argumentative and creative writing, and our speaking, listening and inquiry skills through discussion, research and presentation. The key to success is to always try, and do your best. If you do that, you will certainly be rewarded.

Class Materials
Students are expected to be prepared and bring the following materials to class everyday:
- Binder or notebook with college-ruled paper
- Pen/Pencil

Behavior Expectations
Huskies always: Remove hats and follow dress code, eat lunch in designated areas and keep halls and restrooms clean, attend class all the time on time without sluffs, and show respect to and expect respect from all adults. Always ask yourself: What Would Harvey Do?

Being Responsible, Respectful, and Safe all apply directly to this classroom. Students are expected to behave appropriately and to respect the opinions and contributions of others in the class. Always come to class ready and willing to work. The classroom rules will be posted and failure to comply will result in the following chain of penalties:

1. Verbal Warning  
2. Student Contract  
3. Parent Contact  
4. Administration/Lunch Detention

A student contract will be created if a student fails to comply with the verbal warning. On the first offense, they are encouraged to take care of the problem on their own. On the second offense, the contract is sent home to be signed by parents. On the third offense, the contract is signed by administration and lunch detention is assigned.

Electronics
Students with technology devices (cell phones, music players, tablets, etc.) should keep these out of sight during class unless otherwise specified. Failure to comply will result in the chain of penalties listed above. Students are encouraged to be present without distractions in order to maximize learning. We will also use Chromebooks in class, which must be used appropriately. This will help us maintain a positive and productive learning environment.

Class Policy and Procedures

Note Taking: English classes will take notes in class that include the following four elements: Learning Objective(s), Capture, Question, and Summarize. Class notes should be the main study source for tests, quizzes, and essays.

Hall passes: Students will receive hall passes each term. Unused hall passes may count as extra credit at the end of the quarter. They will not be able to take a hall pass without a voucher, although emergencies are always an exception.

Extra credit: Extra credit assignments will be given at the discretion of the teacher and will only be available to students who have completed all class assignments.
Academic Grade
Grades are determined on a percentage scale that reflects content knowledge and skill of students.
   The breakdown is:
   **Assessments:** tests, quizzes, essays, projects, etc.
   **Daily Assignments:** practice, reinforcement, and extension of skills discussed in class.
   **Speaking & Listening:** Students receive points each day for participating in class activities and discussions, following class rules, and respecting others. This portion will be lowered due to any tardies, absences, or unauthorized use of electronic devices. Speaking & listening points for excused absences may be made up during APP.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
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<tbody>
<tr>
<td>A</td>
<td>94-100%</td>
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<tr>
<td>A-</td>
<td>90-93%</td>
</tr>
<tr>
<td>B+</td>
<td>87-89%</td>
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<tr>
<td>B</td>
<td>84-86%</td>
</tr>
<tr>
<td>B-</td>
<td>80-83%</td>
</tr>
<tr>
<td>C+</td>
<td>77-79%</td>
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<tr>
<td>C</td>
<td>74-76%</td>
</tr>
<tr>
<td>C-</td>
<td>70-73%</td>
</tr>
<tr>
<td>D+</td>
<td>67-69%</td>
</tr>
<tr>
<td>D</td>
<td>64-66%</td>
</tr>
<tr>
<td>D-</td>
<td>60-62%</td>
</tr>
<tr>
<td>F</td>
<td>Below 60%</td>
</tr>
</tbody>
</table>

Grades are updated frequently and students are responsible for using Skyward to keep track of their grades. Students should utilize **Academic Prep Period (APP)** every day to complete missing work, re-take tests, get extra help, review school rules, listen to announcements, and attend specified study halls. We expect students to attend every day.

**Cheating/Plagiarism:** Students are expected to be honest in their work in this class. If a student is suspected of dishonesty or of plagiarism in completion of any assignment, parent contact will be made and no credit will be given for assignments in question. Please note that Canvas utilizes a program that accurately detects plagiarism.

**Late Work and Retake Policy**
I will follow the Hillcrest High School attendance policy. Students are responsible for turning work in on time in order to benefit from policies that allow them to revise or improve their work during each unit. Make-up work for excused absences needs to be picked up during APP within one week when possible.

Students will be permitted to turn in late or missing work throughout a unit of study. Units of study are typically 3-5 weeks long. Once a unit is over, missing or late work will not be accepted. However, each student will receive two opportunities to make up work one week after the end of a unit. These opportunities recognize that travel, extracurriculars, and family circumstances occur throughout the year, and are provided to allow students to maintain their grades during those times.

However, deadlines and due dates for major assessments (tests, quizzes, essays, seminars, etc.) within each unit will be maintained, and students are encouraged to turn in work on those dates and not wait until the end of the unit to turn in late or missing work.

If a student is unprepared on the day an assessment is due, they can turn in that work on a later date without penalty but may forfeit the opportunity to revise or resubmit assessments as a result of not being prepared on the original due date. Failure to complete assignments as they are assigned may result in a student being unprepared or unsuccessful on quizzes, or class activities.

Before the end of each quarter, teachers will establish final due dates for all work in order to give themselves time to finalize grades. Students will not be allowed to turn in work after those dates.

**Film and Literature Use**
Some of the literature and multimedia that we read/view may contain material that could be seen as offensive by some. However, this will only occur sparingly (if at all), and only in situations where it is absolutely necessary in context. All films/texts will be approved by Canyons School District. If you have any concerns, please contact me and I will be happy to provide a rationale, and perhaps offer an alternative and equivalent reading assignment.
Newspaper: Husky PawPrint

Teacher: Mrs. Lyndee McKay  
E-mail: Lyndee.Mckay@canyonsdistrict.org  
Room: A209  
Phone: (801) 826-6000  
Office Hours: Mon, Wed, Fri by appointment

Course Description

Students in this course do all the work for publication of the online school newspaper. This class is an intensive deadline-driven writing class where students will develop their writing abilities and improve their editing skills. Students will become ethical journalists as well as wise consumers of media as they strive “to ensure the free exchange of information that is accurate, fair and thorough” (Society of Professional Journalists).

Class Materials

- 3 ring binder
- Pen/Pencil

Behavior Expectations

All students in this class should show respect to all and come prepared. But on top of that, I expect ALL journalism students to strictly abide by the Society of Professional Journalists Code of Ethics when reporting any newsworthy event. See full Code of Ethics here: http://www.spj.org/ethicscode.asp

- Seek truth and report it
- Act independently
- Minimize harm
- Be accountable

Class Policy and Procedures

Homework: All articles that are not finished in class will require additional out of class time. Also, students will be required to attend both school and community events often in order to do interviews. (Be aware that students might be required to provide their own transportation to any out of class events.)

Absences and Late Work: Journalism requires that each student work by a strict deadline; because of this, there will be no articles accepted after the final deadline. BE HERE! Absences do not change deadlines. Students may use late work vouchers on peer reviews, current events, and other small assignments. I will follow the Hillcrest High School attendance policy. See the entire policy for details and questions.

Extra credit: Extra credit assignments are rare and will be given at the discretion of the teacher. These will only be available to students who have completed all class assignments.

Cheating: Students are expected to be honest in their work in this class. If a student is suspected of dishonesty or of plagiarism in completion of any assignment, no credit will be given for assignments in question.
Electronics: We will be using Chromebooks often to work on the newspaper; therefore, you are expected to be responsible. Only visit approved sites and manage your time appropriately. This will help us maintain a positive and productive learning environment. If you fail to do so, you will lose Chromebook privileges.

Academic Prep Period

Students should utilize APP (Academic Prep Period) every day to complete missing work, re-take tests, get extra help, review school rules, listen to announcements, and attend specified study halls. For newspaper, this time may be used to write articles, do interviews, make-up peer reviews, or receive additional help from me.

Academic Grade

Grades are determined on a percentage scale that reflects the effort and achievement of students. Grades are updated frequently and students are responsible for using Skyward to keep track of their grades. The scale is:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90 - 100%</td>
</tr>
<tr>
<td>B</td>
<td>80 - 89%</td>
</tr>
<tr>
<td>C</td>
<td>70 - 79%</td>
</tr>
<tr>
<td>D</td>
<td>60 - 69%</td>
</tr>
<tr>
<td>F</td>
<td>59% - below</td>
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</tbody>
</table>

Point Breakdown

5 Articles per term 50 pts. each

Each student will be expected to write a minimum of five articles per term. These articles will be written in different areas of interest as assigned in class. Articles need to be turned in to canvas ON TIME as a first draft, second draft, and final article. Late articles automatically receive half credit. All articles MUST include a photo.

Peer Editing 20 pts. each

Because editing is another step in becoming a professional writer, each student will be expected to edit their own and their peers articles. They will receive points for each article they edit, and will be expected to edit at least 2 peer articles within each deadline.

Workshop 50 pts.

Students will be given the freedom to work individually during class time. However, they will be expected to report on their time using a time-tracker every 5 days. They will receive up to 10 points for each day, giving them 50 points for every two-week period. This time cannot be made up.

Current Event 25 pts. Each

Students will be expected to stay current with what is going on in the world around them and report on it in class. This will help them see examples of journalistic writing, as well as teach them proper media consumer behavior. Current event days will be held each revision day and are worth 25 points.

Assignments Pts. Vary

Students will have various lessons on the important aspects of newspaper writing. Small assignments will be given each day as practice. These must be completed and point values will vary.
Editor Responsibilities

Students who hold editor positions will be required to lead their section and publish appropriate articles to Wordpress within the assigned time frame.

Newspaper – Mrs. McKay

Please sign and return to show you have read and understand the class policies and procedures. If there is any additional information you would like me to know about your student, please include it below.

Student (printed name): ____________________________ Class Period: _________

Student Signature: __________________________________________________________

Parent/Guardian (printed name): _____________________________________________

Parent/Guardian Signature: _________________________________________________

Phone number/e-mail address: ____________________________