Hillcrest High School
Instrumental Music

CHAMBER ORCHESTRA (Course Name: Advanced Orchestra)
Disclosure Statement 2019-2020

Instructor: RaNae Dalgleish
Office Hours: By Appointment Only - M103
E-Mail: ranae.dalgleish@canyonsdistrict.org

OBJECTIVES: The CHAMBER ORCHESTRA is the varsity orchestra at Hillcrest High School. This orchestra performs advanced level high school and entry level college string literature. Membership in the Chamber Orchestra is by audition and/or approval of the director, based on prior experience or performance in the String Orchestra/Middle School Orchestra. Members of the Chamber Orchestra will develop a fundamental understanding of musical concepts. Emphasis is placed on improving individual skills and understanding responsibilities to the ensemble.

PHILOSOPHY: The focus of the Hillcrest Instrumental Music program is to further develop your musical skills with daily emphasis in a group setting geared toward the following: 1) refinement of tone and technique, 2) improvement in music reading, and 3) comprehensive music learning.

MATERIALS: High Quality Instrument
Pencil, mute, rosin
Metronome

ATTENDANCE: Students must be in the orchestra room when the bell rings to avoid being marked tardy. The Hillcrest HS Attendance Policy will be followed. Any student who is absent for any reason other than a school-sponsored activity will need to do the participation make-up assignment.

GRADING: Quarter grades are on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
<th>Letter Grade</th>
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</table>

1. ASSESSMENT: (70% of your Grade)
   Formative (daily, feedback based) and Summative (occasional, major) assessments will be done on playing exercises and concert works during class. Individual circumstances will be taken into consideration if rehearsals are missed, but repeat occurrences of missed assessment or inability to complete class tasks will make adjustment more difficult as the course progresses. Ample notice will be given for all required Concerts (which act as our major summative assessments) but this course has daily forms of assessment, both formative and summative. Major Summative Assessments missed due to
unforeseen events (to which documentation MUST be provided) will be addressed on an individual basis, but generally these assessments cannot be made up.

2. **ENSEMBLE AND REHEARSAL PARTICIPATION: (15% of your Grade)**
   The success of our program is determined by the usefulness of our rehearsal time. Your behavior and attitude for class contribute greatly to the quality of the group. Performing is a group activity: one student with a bad attitude or one student who is disruptive compromises the productivity of the entire group. Other students in class do not deserve to have their learning time compromised, and the quality of the Orchestra should not be made to suffer because of behavior and participation issues. Students who miss rehearsals hurt the group and cannot participate in the group learning experience. Therefore, make-up work very difficult for students in this category. If your grade is low in the grade book in this section, set a time to talk about it with Ms. Dalgleish to form a recovery plan to recover a portion of this grade.

3. **SECTIONALS : (15% of your Grade)**
   You are required to attend one sectional every week. Section Leaders will submit weekly reports to Ms. Dalgleish to verify your attendance. Sectionals can be held after or before school, or during APP. These sectionals will last at least 30 minutes. Your section leader will let you know in advance of scheduled sectionals. Missing sectionals will lower your sectional grade, excused or unexcused, but your grade will recover as you attend sectionals. If there is an extreme circumstance, grade penalties for sectional grade will be waived.

**REHEARSAL CULTURE:**

It is vital that each student be appropriately prepared for class and observe the proper etiquette for rehearsing. This includes the following:

1. No Phones are allowed during rehearsal in non-musical, applicable contexts.
2. Always put forth your best effort.
3. Bring instrument, music and a pencil to each rehearsal. They are our learning tools.
4. Demonstrate proper care of your instrument and your music.
5. Rehearsals are YOUR learning time within a group context. It is reasonable to expect that others will be respectful of your learning time and that you will return the courtesy by preparing beforehand. This respect and courtesy also extends to faculty, administration and guests.
6. Appropriate rehearsal etiquette will be taught and expected during class.
7. Practice on your own time outside of rehearsal. Notes and Rhythms, as well as basic style and musicianship are to be learned before we meet to rehearse.
8. Be protective of your instrument, personal or otherwise. They are significant investments that can last a lifetime when properly cared for. This includes school rental instruments that are checked out to you.
9. No Food is allowed during rehearsal. Water bottles are allowed.

10. Putting away music and instruments to keep the instrumental hall clean and being on time to rehearsal is an important part of the group rehearsal culture. Take care of business!

11. You are responsible for putting away your own chair and music stand after every rehearsal. Do not leave your music out anywhere in the orchestra room—always put it away in your designated folder slot.

FINANCIAL EXPECTATIONS:

Members of the Chamber Orchestra are expected to:

- Pay the $45 District Participation fee by **August 30th, 2019**
- Pay the Instrumental Class fee of $30 by **September 13th, 2019**
- Pay Instrumental Rental fee $80 (if applicable) by **August 30th, 2019**
- Wear the appropriate Performance Attire (see Concert Attire)
  - Female Members: Pay the Dress Fee $80 by **September 30th, 2019**
    - Female members who have last year’s dress do not have to pay this fee.
- **All fees must be paid by Monday, September 30th, 2019**

Fees are paid in the main office or online through the Skyward system. Delinquent payments are flagged and families notified the week after each deadline through Skyward and CutTime. Each student must be able to meet the above financial obligations to participate in this course. All required payments may be eligible for fee waiver with qualification. Please contact the Hillcrest Main Office for more information and turn in the applicable paperwork by **August 30th, 2019**.

CALENDAR:

The Performing Arts Calendar is available through the following link, which will be posted in CutTime:

Public view link: [https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver](https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver)

Importable iCal File (for iOS): [https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics](https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics)

A paper copy of the calendar will be made available early in the school year. Make sure to clear your schedule for the major dates mentioned in the Performances and Missed Performances Policy.
COMMUNICATION and CutTime:

Membership in the Chamber Orchestra requires that both PARENTS AND MEMBERS are up to date on the where, when, and how rehearsals and performances occur. Contact through e-mail will insure that you get a prompt clarifying response to any questions you may have.

E-mail: ranac.dalgleish@canyonsdistrict.org

In addition to email, the CutTime music system is used extensively for mass e-mail announcements: IT IS YOUR JOB TO MAKE SURE THE INFORMATION IS ACCURATE!

Please sign up for CutTime at https://cuttime.net/createProfile.cfm, and check the attached flyer for more info.

TRAVEL:

All students are expected to ride the bus that will be provided to all activities away from the Hillcrest building. If a student needs to have a car because of conflicts, a Canyons District form (Assumption of Risk Form) is necessary and the parent must drive the student. The desire not to stay at an activity is not considered a conflict. All activities are considered educational or school supporting activities.

PERFORMANCES AND MISSED PERFORMANCES POLICY:

Band, Orchestra and Choir are Co-Curricular Courses: the year’s Performances and Dress Rehearsals, along with any Region or State Contest are our major grades, regardless of whether or not the performance itself happens during school hours. Due to what is lost in the group from members not performing with the group, the music department will not offer any makeup for any missed performance unless in an extreme medical or family emergency, to be communicated at least 24 hours in advance. Extenuating circumstances are at the discretion of the director.

Schedule the following Performance dates now as MANDATORY and cannot miss:

October 8th, 7 PM Fall Concert
December 9th, 7 PM Instrumental Holiday Concert
January 29th, 7 PM Concerto Night
April 28th, 3-8 PM UHSAA Region Orchestra Festival @ Cottonwood HS
May 14th-16th, 9 AM-5 PM UMEA State Orchestra Festival @ Orem HS (if applicable, date and time to be determined)
May 6th, 7 PM Instrumental Spring Concert
May 28th, Graduation

BAND/ORCHESTRA/PERCUSSION CONCERT ATTIRE:

The following uniform standards are to be followed for each performance.

Students will need to provide the following on their own (no substitutions are allowed):

**Men-** Suit to be bought at Mr. MAC: tell them you are a Hillcrest Orchestra Member
- Black Socks
- Black **DRESS** Shoes (no sandals or tennis-shoes of any kind)
- Black Belt
Black Suit Pants
White Dress Shirt
Black Skinny Tie (Provided, to be kept)
Black Suit Coat

**Women**- The Concert Dress from 2018-2019 will be kept for this year.

Black Slip
Black **DRESS** Shoes
Long Black Dress (bought through the school)

**MAKE UP AND LATE WORK POLICY**

Students in a group performance setting have a unique opportunity to be continually assessed and be given feedback for success in performance. Along with that, a weekly sectional provides further specific feedback within your instrument group. Because of this, make up and late work has to be a creative process on the part of the student. Meet with your section leader and Ms. Dalgleish to create and execute a recovery plan to make up for lost time: your grade will completely recover if this is followed and completed.

**APP POLICY:**

Chamber Orchestra, along with other performing arts classes, should not need APP intervention time compared to academic coursework students have during the day. Students with Ds and Fs based on missing performances should read and acknowledge the Missed Performances policy. Students with Ds and Fs based on other factors may come to the Instrumental Hall during APP time to receive academic intervention.

**NO GRADE RECOVERY POLICY:**

NG (No Grades) based on attendance issues will be resolved based on outside development and research as a musician rather than acts of service at the end of the quarter. To recover an NG, complete the following by the end of the week after the quarter:

Complete a 3-5 page formal research paper using MLA, APA or Chicago formats with correct citation methods using 6-10 academic sources (not directly pulled from Wikipedia) on one of the following topics:
- The General History and evolution of the instrument/voice part you play or perform
- The history of a famous composer that composed works in the ensemble you are a part of
- The Development of the type of ensemble you are a part of (Wind Ensemble, Orchestra, Choir, etc)
- The Development and famous players of the instrument/voice part you play or perform

This paper will be graded on content, correct citation methods, the bibliography, academic honesty, and general composition/grammar.

Recovering a NG is a situation that arises from extenuating circumstances or a lack of planning, so do not put yourself in the position where you have to complete the above. This policy will be upheld by the Music Department across the board!
Chamber Orchestra (Course Name: Advanced Orchestra)
DISCLOSURE SIGNATURE SHEET
2019-2020

We have read the above disclosure statement about class procedures, grading policies and the calendar of events, and agree to its terms and policies.

Date ____________________

Student Name _________________________________________________________
(Please print)

Address _______________________________________________________

Phone _________________________________________________________

Student Signature ___________________________________________ Date _____________

Parent Signature ____________________________________________ Date _____________

Teacher Signature: __________________________________________ Date _____________

Make sure to login to CutTime and update your email address, mobile number and mobile carrier to get emails message from Ms. Dalgleish and the Orchestra.

For Remind SMS Updates regarding Hillcrest Chamber Orchestra, text @9fke8c to 81010. Both Parents and Orchestra Members are to be in the loop: make sure you sign up.

We occasionally would like to upload photos of your student to the Hillcrest Bandestrazz Facebook page. By signing below, you give us permission to upload photos of your student interacting and performing with the orchestra.

Parent Signature ________________________________

Please return this form by August 23rd, 2019 to Mr. Dalgleish.
Instructor: Ms. RaNae Dalgleish
Office Hours: Room M103: By appointment only
Email: ranae.dalgleish@canyonsdistrict.org

Philosophy: Learning music is more than just learning notes and rhythms; it entails learning about the music and how to perform it as a group. Since 90% of learning music in a group situation is done in rehearsal/class, attendance and participation are essential to the learning process. The crowning achievement of the learning process is performing the music; therefore, performances are vital to the successful music program.

MATERIALS: Notebook that you can keep in your assigned music cubby.
            Pencil
            Folder and Music that will be assigned to you.

Students will be assigned a numbered folder and music. Music that is issued must be returned in the condition it was received. If parts are lost or damaged, the student who is assigned to that folder with the missing music will be charged $2.00-10.00 for the replacement cost of the each piece of music. If folders are lost, a $25.00 fee will be charged to replace the folder. Solo and ensemble music may be checked out to students by Mrs. Dalgleish. If this music is lost, the replacement cost is $25.00-50.00

ATTENDANCE: Students must be in the choir room when the bell rings to avoid being marked tardy. The Hillcrest HS Attendance Policy will be followed. Any student who is absent for any reason other than a school-sponsored activity will not receive rehearsal participation points for the day.

GRADING:

The final grades are based on the following scale:

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<td>62 - 60%</td>
<td>D-</td>
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ASSESSMENT: (70% of your Grade)
Formative (daily, feedback based) and Summative (occasional, major) assessments will be done on playing exercises and concert works during class. Individual circumstances will be taken into consideration if rehearsals are missed, but repeat occurrences of missed assessment or inability to complete class tasks will make adjustment more difficult as the course progresses. Ample notice
will be given for all required Concerts (which act as our major summative assessments) but this course has daily forms of assessment, both formative and summative. Major Summative Assessments missed due to unforeseen events (to which documentation MUST be provided) will be addressed on an individual basis, but generally these assessments cannot be made up. *Be aware that if you miss a dress rehearsal you might be asked to sit in the audience during the concert to earn your points. Therefore, if you miss the dress rehearsal, your performance status will need to be determined by a conference with Ms. Dalgleish.

ENSEMBLE AND REHEARSAL PARTICIPATION: (15% of your Grade)
The success of our program is determined by the usefulness of our rehearsal time. Your behavior and attitude for class contribute greatly to the quality of the group. Performing is a group activity: one student with a bad attitude or one student who is disruptive compromises the productivity of the entire group. Other students in class do not deserve to have their learning time compromised, and the quality of the Choir should not be made to suffer because of behavior and participation issues. Also, students who miss rehearsals hurt the group and cannot participate in the group learning experience. Make-up points in this section of your grade are only offered after discussion with Ms. Dalgleish to form a recovery plan to recover a portion of this grade.

SECTIONALS: (15% of your Grade)
You are required to attend one sectional every week. The sectional begins at 7:10 am and will end at 7:45 am. Girls meet on Monday morning and Boys meet on Wednesday morning in the choir room. Missing sectionals will lower your sectional grade, excused or unexcused, but your grade will recover as you attend sectionals. You are each given one free miss before your grade is affected. If there is an extreme circumstance, grade penalties for sectional grade will be waived.

REHEARSAL CULTURE:
It is vital that each student be appropriately prepared for class and observe the proper etiquette for rehearsing. This includes the following:

1. No Phones are allowed during rehearsal in non-musical, applicable contexts.

2. Always put forth your best effort.

3. Before class starts, get your music, notebook and pencil from your choir cubby. They are our learning tools.

4. Demonstrate proper care of your music.
5. Rehearsals are YOUR learning time within a group context. It is reasonable to expect that others will be respectful of your learning time and that you will return the courtesy by preparing beforehand. This respect and courtesy also extends to faculty, administration and guests.

6. Appropriate rehearsal etiquette will be taught and expected during class.

7. No Food or GUM is allowed during rehearsal. Water bottles are allowed.

8. Put away your music at the end of the rehearsal. Check around your seat to make sure no personal items have been left around your area. Take trash to the garbage and take pride in the choir room. As Mr. Hilla says…Take care of business

9. Always sit in your assigned seat.

10. No tongue/mouth piercings are allowed during rehearsal and performances. They interfere with choral diction and tone production.

11. In Concert Choir, you are expected to have your hair color a natural color due to the professional nature of our performance venues.

12. You are expected to work hard and learn your music during class time. No classwork from other classes should be done during choir (unless you plan to practice your singing during your other classes…)

13. Treat other choir members with respect at all times.

FINANCIAL EXPECTATIONS:

Members of the CONCERT CHOIR are expected to:

- ALL: Pay the $45 District Participation fee by **August 30th, 2019**
- GIRLS: Pay the Choir Dress fee of $160.00 by **September 13th, 2019** *(If you already have a dress from last year, this fee may be waived. We are using the same dress)*
- GIRLS: Pay the Costume Fee of $40.00 by **September 13th, 2019**
- BOY: Pay the Costume Fee of $40.00 by **September 13th, 2019**
- ALL: Pay the YOUTH HONOR CHOIR CLINIC FEE $60.00 by **March 2, 2020**
Fees are paid in the main office or online through the Skyward system. Delinquent payments are flagged and families notified the week after each deadline through Skyward and CutTime. Each student must be able to meet the above financial obligations to participate in this course. All required payments may be eligible for fee waiver with qualification. Please contact the Hillcrest Main Office for more information and turn in the applicable paperwork by **August 30th, 2019.**

**CALENDAR:**

The Performing Arts Calendar is available through the following link, which will be posted in CutTime:
Public view link:
https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver
Importable iCal File (for iOS):
https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics
A paper copy of the calendar will be made available early in the school year. Make sure to clear your schedule for the major dates mentioned in the Performances and Missed Performances Policy.

**COMMUNICATION and CutTime:**

Membership in the Hillcrest Choirs requires that both PARENTS AND MEMBERS are up to date on the where, when, and how rehearsals and performances occur. Contact through e-mail will insure that you get a prompt clarifying response to any questions you may have.

**E-mail:** ranae.dalgleish@canyonsdistrict.org

In addition to email, the CutTime music system is used extensively for mass e-mail announcements: **IT IS YOUR JOB TO MAKE SURE THE INFORMATION IS ACCURATE!**

Please sign up for CutTime at https://cuttime.net/createProfile.cfm, and check the attached flyer for more info.

**TRAVEL:**

All students are expected to ride the bus that will be provided to all activities away from the Hillcrest building. If a student needs to have a car because of conflicts, a Canyons District form (Assumption of Risk Form) is necessary and the parent must drive the student. The desire not to stay at an activity is not considered a conflict. All activities are considered educational or school supporting activities.
PERFORMANCES AND MISSED PERFORMANCES POLICY:

Band, Orchestra and Choir are Co-Curricular Courses: the year’s Performances and Dress Rehearsals, along with any Region or State Contest are our major grades, regardless of whether or not the performance itself happens during school hours. Due to what is lost in the group from members not performing with the group, the music department will not offer any makeup for any missed performance unless in an extreme medical or family emergency, to be communicated at least 24 hours in advance. Extenuating circumstances are at the discretion of the director.

Schedule the following dates now as important and cannot miss:

October 8th, 7 PM Fall Concert
December 17th, 2:30-5:00 Holiday Choir Dress Rehearsal
December 18th, 7:00 PM Holiday Choir Concert
March 20th, 2:30-4:30 Youth Honor Choir Dress Rehearsal
March 21st, 8:00 am-4:00 pm Youth Honor Choir Performance Day
March 14th, 4:00-8:00 @Highland HS Region Training Choir Festival
April 20th, 2:30-4:30 UHSAA Region Large Choir Dress Rehearsal
April 21st, 2:30-8:00 pm UHSAA Region Large Choir Festival
April 24th, 2:30-5:30 Spring Choir Dress Rehearsal
April 27th, 7 PM Choral Music Spring Concert
May 7-9, UMEA State Choral Festival (if applicable: times and date TBA)
May 28th, Graduation

MAKE UP AND LATE WORK POLICY

Students in a group performance setting have a unique opportunity to be continually assessed and be given feedback for success in performance. Along with that, a weekly sectional provides further specific feedback within your instrument group. Because of this, make up and late work has to be a creative process on the part of the student. Meet with your section leader and Ms. Dalgleish to create and execute a recovery plan to make up for lost time: your grade will completely recover if this followed and completed by two weeks before the end of the quarter.

GROOMING STANDARDS

All will be required to uphold the following standard of grooming:

**Men:** clean shaven, hair neatly styled

**Women:** Make-up and LIPSTICK required because of stage lighting at ALL performances. Hair must be pulled back, curled and styled off your face and long hair worn behind your shoulders as to not hide your face.
APP POLICY:

Concert Choir, along with other performing arts classes, should not need APP intervention time compared to academic coursework students have during the day. Students with Ds and Fs based on missing performances should read and acknowledge the Missed Performances policy. Students with Ds and Fs based on other factors may come to the Choir room during APP time to receive academic intervention.

NO GRADE RECOVERY POLICY:

NG (No Grades) based on attendance issues will be resolved based on outside development and research as a musician rather than acts of service at the end of the quarter. To recover an NG, complete the following by the end of the week after the quarter:

Complete a 3-5 page formal research paper using MLA, APA or Chicago formats with correct citation methods using 6-10 academic sources (not directly pulled from Wikipedia) on one of the following topics:

- The General History and evolution of the instrument/voice part you play or perform
- The history of a famous composer that composed works in the ensemble you are a part of
- The Development of the type of ensemble you are a part of (Wind Ensemble, Orchestra, Choir, etc)
- The Development and famous players of the instrument/voice part you play or perform

This paper will be graded on content, correct citation methods, the bibliography, academic honesty, and general composition/grammar.

Recovering a NG is a situation that arises from extenuating circumstances or a lack of planning, so do not put yourself in the position where you have to complete the above. This policy will be upheld by the Music Department across the board!
Concert Choir Performance Attire

I. The following uniform standards are to be followed for each performance.
   A. Failure to do so may result in the student not being allowed to perform with the group.
   B. Failure to do so will also result in a reduction in points awarded for the performance.
      Such action will reflect on the student’s grade.

II. Students will need to provide the following on their own (no substitutions are allowed):
   A. Men
      1. Black socks
      2. Black DRESS shoes (no sandals or tennis-shoes of any kind)
      3. Black formal TUXEDO and white tuxedo dress shirt to be fit at MR. MAC BEFORE SEPT. 6TH
      4. Bow tie
   B. Women
      1. Black or white long slip
      2. Flesh colored knee-high nylons
      3. Black closed-toe DRESS shoes. Make sure these shoes are comfortable to stand and walk in. High heels are not a good choice for most ladies. 😊
      4. Provided Jewelry
      5. Provided Long, Black formal dress
Concert Choir
DISCLOSURE SIGNATURE SHEET
2019-2020

We have read the above disclosure statement about class procedures, grading policies, class fees and the calendar of events, and agree to its terms and policies.

Date ____________________

Student Name _________________________________________________________
(Please print)

Student Signature ___________________________________________ Date _____________

Parent Signature _________________________________________ Date _____________

Teacher Signature: __________________________________________ Date _____________

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If you would like to receive text notifications of events for the Concert Choir, please text: @h87d27 to 81010 to sign up.

We have also started a Facebook page and would like to invite you to join. The name of our page is Hillcrest High School Choir. This FB page is for alumni and current choir students and families. We also have a blog page: hillcrestchoirs.blogspot.com. I use the choir blog to upload recordings which will be helpful for you when learning your music.

We occasionally like to upload photos of your student to the FB page. By signing below you give us permission to upload photos of your student interacting and performing with the choir.

Parent Signature ________________________________________________

Please return this form by 30 August 2019 to Ms. Dalgleish.
Instructor: Ms. RaNae Dalgleish
Office Hours: Room M103: By appointment only
Email: ranae.dalgleish@canyonsdistrict.org

PHILOSOPHY: Learning music is more than just learning notes and rhythms; it entails learning about the music and how to perform it as a group. The entry-level choir should be where the bulk of learning how to read music should occur. Since 90% of learning music in a group situation is done in rehearsal/class, attendance and participation are essential to the learning process. The crowning achievement of the learning process is performing the music; therefore, performances are vital to the successful music program.

MATERIALS: Notebook for note taking and assignments. Pencil Folder and Music that will be assigned to you

ATTENDANCE: Students must be in the choir room when the bell rings to avoid being marked tardy. The Hillcrest HS Attendance Policy will be followed. Any student who is absent for any reason other than a school-sponsored activity will not receive rehearsal participation points for the day.

GRADING: Quarter grades are on the following scale:

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1. ASSESSMENT: (70% of your Grade)
Formative (daily, feedback based) and Summative (occasional, major) assessments will be done on playing exercises and concert works during class. Individual circumstances will be taken into consideration if rehearsals are missed, but repeat occurrences of missed assessment or inability to complete class tasks will make adjustment more difficult as the course progresses. Ample notice will be given for all required Concerts (which act as our major summative assessments) but this course has daily forms of assessment, both formative and summative. Major Summative Assessments missed due to unforeseen events (to which documentation MUST be provided) will be addressed on an individual basis, but generally these assessments cannot be made up. *Be aware that if you miss a dress rehearsal you might be asked to sit in the audience during the concert to earn your points. Therefore, if you miss the dress rehearsal, your performance status will need to be determined by a conference with Ms. Dalgleish.

2. ENSEMBLE AND REHEARSAL PARTICIPATION: (30% of your Grade)
The success of our program is determined by the usefulness of our rehearsal time. Your behavior and attitude for class contribute greatly to the quality of the group. Performing is a group activity: one student with a bad attitude or one student who is disruptive compromises the productivity of the entire group. Other students in class do not deserve to have their learning time compromised, and the quality of the Mixed Choir should not be made to suffer because of behavior and participation issues. category. If your
grade is low in the grade book in this section, set a time to talk about it with Ms. Dalgleish to form a recovery plan to recover a portion of this grade.

REHEARSAL CULTURE:

It is vital that each student be appropriately prepared for class and observe the proper etiquette for rehearsing. This includes the following:

1. No Phones are allowed during rehearsal in non-musical, applicable contexts.

2. Always put forth your best effort.

3. Before class starts, get your music, notebook and pencil from your choir cubby. They are our learning tools.

4. Demonstrate proper care of your music.

5. Rehearsals are YOUR learning time within a group context. It is reasonable to expect that others will be respectful of your learning time and that you will return the courtesy by preparing beforehand. This respect and courtesy also extends to faculty, administration and guests.

6. Appropriate rehearsal etiquette will be taught and expected during class.

7. No Food or GUM is allowed during rehearsal. Water bottles are allowed.

8. Put away your music at the end of the rehearsal. Check around your seat to make sure no personal items have been left around your area. Take trash to the garbage and take pride in the choir room. As Mr. Hilla says…Take care of business.

9. Always sit in your assigned seat.

10. No tongue/mouth piercings are allowed during rehearsal and performances. They interfere with choral diction and tone production.

11. You are expected to work hard and learn your music during class time. No classwork from other classes should be done during choir (unless you plan to practice your singing during your other classes…)

12. Treat other choir members with respect at all times.

FINANCIAL EXPECTATIONS:

Members of the Mixed Choir are expected to:

- Pay the $45 District Participation fee by **August 30th, 2019**
- Pay the Choir Class Costume fee of $30 by **September 13th, 2019**
- Wear the appropriate Performance Attire (see Concert Attire)
- All fees must be paid by September 13th, 2019

Fees are paid in the main office or online through the Skyward system. Delinquent payments are flagged and families notified the week after each deadline through Skyward and CutTime. Each student must be able to meet the above financial obligations to participate in this course. All required payments may be eligible for fee waiver with qualification. Please contact the Hillcrest Main Office for more information and turn in the applicable paperwork by August 30th, 2019.

CALENDAR:

The Performing Arts Calendar is available through the following link, which will be posted in CutTime:
Public view link: https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver
Importable iCal File (for iOS): https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics
A paper copy of the calendar will be made available early in the school year. Make sure to clear your schedule for the major dates mentioned in the Performances and Missed Performances Policy.

COMMUNICATION and CutTime:

Membership in the Hillcrest Choirs requires that both PARENTS AND MEMBERS are up to date on the where, when, and how rehearsals and performances occur. Contact through e-mail will insure that you get a prompt clarifying response to any questions you may have.

E-mail: ranae.dalgleish@canyonsdistrict.org

In addition to email, the CutTime music system is used extensively for mass e-mail announcements: IT IS YOUR JOB TO MAKE SURE THE INFORMATION IS ACCURATE!

Please sign up for CutTime at https://cuttime.net/createProfile.cfm, and check the attached flyer for more info.

TRAVEL:

All students are expected to ride the bus that will be provided to all activities away from the Hillcrest building. If a student needs to have a car because of conflicts, a Canyons District form (Assumption of Risk Form) is necessary and the parent must drive the student. The desire not to stay at an activity is not considered a conflict. All activities are considered educational or school supporting activities.

PERFORMANCES AND MISSED PERFORMANCES POLICY:

Band, Orchestra and Choir are Co-Curricular Courses: the year’s Performances and Dress Rehearsals, along with any Region or State Contest are our major grades, regardless of whether or not the performance itself happens during school hours. Due to what is lost in the group from members not performing with the group, the music
department will not offer any makeup for any missed performance unless in an extreme medical or family emergency, to be communicated at least 24 hours in advance. Extenuating circumstances are at the discretion of the director.

Schedule the following dates now as important and cannot miss:

October 8th, 7 PM Fall Concert
December 17th, 2:30-5:00 Holiday Choir Dress Rehearsal
December 18th, 7:00 PM Holiday Choir Concert
March 14th, 4:00-8:00 @Highland HS Region Training Choir Festival
April 24th, 2:30-5:30 Spring Choir Dress Rehearsal
April 27th, 7 PM Choral Music Spring Concert

MAKE UP AND LATE WORK POLICY
Students in a group performance setting have a unique opportunity to be continually assessed and be given feedback for success in performance. Along with that, a weekly sectional provides further specific feedback within your instrument group. Because of this, make up and late work has to be a creative process on the part of the student. Meet with your section leader and Ms. Dalgleish to create and execute a recovery plan to make up for lost time: your grade will completely recover if this followed and completed by two weeks before the end of the quarter.

MIXED CHOIR CONCERT ATTIRE:

I. The following uniform standards are to be followed for each performance.
II. Students will need to provide the following on their own (no substitutions are allowed):

1. Men-
   Black Socks
   Black Dress Shoes (no sandals or tennis-shoes of any kind)
   Black Belt
   Black Suit Pants
   White Dress Shirt
   Black Skinny Tie (Provided, to be kept)

2. Women
   Flat Black Closed-Toe Dress Shoes. No heels as you will be standing/walking in them
   Nylons
   Long Black Skirt (provided. Must be returned at the end of the school year)
   White dress shirt (provided. To be kept by student)

APP POLICY:

Mixed Choir, along with other performing arts classes, should not need APP intervention time compared to academic coursework students have during the day. Students with Ds and Fs based on missing performances
should read and acknowledge the Missed Performances policy. Students with Ds and Fs based on other factors may come to the Choir room during APP time to receive academic intervention.

**NO GRADE RECOVERY POLICY:**

NG (No Grades) based on attendance issues will be resolved based on outside development and research as a musician rather than acts of service at the end of the quarter. To recover an NG, complete the following by the end of the week after the quarter:

Complete a 3-5 page formal research paper using MLA, APA or Chicago formats with correct citation methods using 6-10 academic sources (not directly pulled from Wikipedia) on one of the following topics:
- The General History and evolution of the instrument/voice part you play or perform
- The history of a famous composer that composed works in the ensemble you are a part of
- The Development of the type of ensemble you are a part of (Wind Ensemble, Orchestra, Choir, etc)
- The Development and famous players of the instrument/voice part you play or perform

This paper will be graded on content, correct citation methods, the bibliography, academic honesty, and general composition/grammar.

Recovering a NG is a situation that arises from extenuating circumstances or a lack of planning, so do not put yourself in the position where you have to complete the above. This policy will be upheld by the Music Department across the board!
Mixed Choir  
DISCLOSURE SIGNATURE SHEET  
2019-2020

We have read the above disclosure statement about class procedures, grading policies, class fees and the calendar of events, and agree to its terms and policies.

Date ____________________

Student Name _________________________________________________________  
(Please print)

Student Signature ___________________________________________ Date _____________

Parent Signature _______________________________________ Date _____________

Teacher Signature: __________________________________________ Date _____________

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If you would like to receive text notifications of events for the Mixed Choir please text: @37928b to 81010 to sign up.

We also have a Choir Blog page and occasionally post photos and other information, including recordings to this blog. The blog address is hillcrestchoirs.blogspot.com. We also have a Facebook page: Hillcrest High School Choirs. This FB page is for all alumni and current students.

We occasionally like to upload photos of your student to the page. By signing below, you give us permission to upload photos of your student interacting and performing with the choir.

Parent Signature _______________________________________

Please return this form by 30 August 2019 to Ms. Dalgleish.
Instructor: RaNae Dalgleish  
Office Hours: By Appointment Only- M103  
E-Mail: ranae.dalgleish@canyonsdistrict.org

OBJECTIVES: The String Orchestra is the non-varsity string ensemble at Hillcrest High School. This orchestra performs quality entry level high school string literature. A considerable amount of time is spent in class on technical exercises in order to improve individual skills and understanding responsibilities to the ensemble.

PHILOSOPHY: The focus of the Hillcrest Instrumental Music program is to further develop your musical skills with daily emphasis in a group setting geared toward the following: 1) refinement of tone and technique; 2) improvement in music reading; and 3) comprehensive music learning.

MATERIALS: Clean instrument in good working order.  
Mute, Rosin, Pencil  
Composition Notebook for occasional listening/journal activities  
Metronome

ATTENDANCE: Students must be in the orchestra room when the bell rings to avoid being marked tardy. The Hillcrest HS Attendance Policy will be followed. Any student who is absent for any reason other than a school-sponsored activity will need to do the participation make-up assignment.

GRADING: Quarter grades are on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Grade</th>
<th>Percentage</th>
<th>Grade</th>
<th>Percentage</th>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>100 - 93%</td>
<td>B</td>
<td>76 - 73%</td>
<td>C</td>
<td>60 - 65%</td>
<td>D</td>
<td>Below 50%</td>
</tr>
<tr>
<td>A-</td>
<td>92 - 90%</td>
<td>B-</td>
<td>72 - 70%</td>
<td>C-</td>
<td>55 - 50%</td>
<td>D-</td>
<td>Below 50%</td>
</tr>
<tr>
<td>B+</td>
<td>89 - 87%</td>
<td>C+</td>
<td>69 - 65%</td>
<td>D+</td>
<td>Below 50%</td>
<td>F</td>
<td>Below 50%</td>
</tr>
</tbody>
</table>

1. ASSESSMENT: (70% of your Grade)
   Formative (daily, feedback based) and Summative (occasional, major) assessments will be done on playing exercises and concert works during class. Individual circumstances will be taken into consideration if rehearsals are missed, but repeat occurrences of missed assessment or inability to complete class tasks will make adjustment more difficult as the course progresses. Ample notice will be given for all required Concerts (which act as our major summative assessments) but this course has daily forms of assessment, both formative and summative. Major Summative Assessments missed due to unforeseen events (to which documentation MUST be provided) will be addressed on an individual basis, but generally these assessments cannot be made up.

2. ENSEMBLE AND REHEARSAL PARTICIPATION: (15% of your Grade)
   The success of our program is determined by the usefulness of our rehearsal time. Your behavior and attitude for class contribute greatly to the quality of the group. Performing is a group activity: one student
with a bad attitude or one student who is disruptive compromises the productivity of the entire group. Other students in class do not deserve to have their learning time compromised, and the quality of the Orchestra should not be made to suffer because of behavior and participation issues. Students who miss rehearsals hurt the group and cannot participate in the group learning experience. Therefore, make-up work is not offered to students in this category. If your grade is low in the grade book in this section, set a time to talk about it with Ms. Dalgleish to form a recovery plan to recover a portion of this grade.

3. **SECTIONALS AND PEER TUTOR:** (15% of your Grade)
   You are required to attend one sectional every two weeks. In addition, every other week you will have a 30 minute private lesson with another orchestra student (either teaching a younger player or being taught by an older player). Section Leaders and Tutors will submit weekly reports to Ms. Dalgleish to verify your attendance. Sectionals can be held after or before school, or during APP. These sectionals will last at least 30 minutes. Your section leader will let you know in advance of scheduled sectionals. Missing sectionals will lower your sectional grade, excused or unexcused, but your grade will recover as you attend sectionals. If there is an extreme circumstance, grade penalties for sectional grade will be waived.

**REHEARSAL CULTURE:**

It is vital that each student be appropriately prepared for class and observe the proper etiquette for rehearsing. This includes the following:

1. No Phones are allowed during rehearsal in non-musical, applicable contexts.

2. Always put forth your best effort.

3. Bring instrument, music and a pencil to each rehearsal. They are our learning tools.

4. Demonstrate proper care of your instrument and your music.

5. Rehearsals are YOUR learning time within a group context. It is reasonable to expect that others will be respectful of your learning time and that you will return the courtesy by preparing beforehand. This respect and courtesy also extends to faculty, administration and guests.

6. Appropriate rehearsal etiquette will be taught and expected during class.

7. Practice on your own time outside of rehearsal. Notes and Rhythms, as well as basic style and musicianship are to be learned before we meet to rehearse.

8. Be protective of your instrument, personal or otherwise. They are significant investments that can last a lifetime when properly cared for. This includes school rental instruments that are checked out to you.

9. No Food is allowed during rehearsal. Water bottles are allowed.

10. Putting away music and instruments to keep the instrumental hall clean and being on time to rehearsal is an important part of the group rehearsal culture. Take care of business!
11. You are responsible for putting away your own chair and music stand after every rehearsal. Do not leave your music out anywhere in the orchestra room—always put it away in your designated folder slot.

FINANCIAL EXPECTATIONS:

Members of the String Orchestra are expected to:

- Pay the $45 District Participation fee by **August 30th, 2019**
- Pay the Orchestra Class fee of $30 by **September 13th, 2019**
- Pay Instrumental Rental fee $80 (if applicable) by **August 30th, 2019**
- Wear the appropriate Performance Attire (see Concert Attire)
- **All fees must be paid by Monday, September 30th, 2019**

Fees are paid in the main office or online through the Skyward system. Delinquent payments are flagged and families notified the week after each deadline through Skyward and CutTime. Each student must be able to meet the above financial obligations to participate in this course. All required payments may be eligible for fee waiver with qualification. Please contact the Hillcrest Main Office for more information and turn in the applicable paperwork by **August 30th, 2019**.

CALENDAR:

The Performing Arts Calendar is available through the following link, which will be posted in CutTime:

Public view link: [https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver](https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver)

Importable iCal File (for iOS): [https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics](https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics)

A paper copy of the calendar will be made available early in the school year. Make sure to clear your schedule for the major dates mentioned in the Performances and Missed Performances Policy.

COMMUNICATION and CutTime:

Membership in the Hillcrest String Orchestra requires that both PARENTS AND MEMBERS are up to date on the where, when, and how rehearsals and performances occur. Contact through e-mail will insure that you get a prompt clarifying response to any questions you may have.

**E-mail: ranae.dalgleish@canyonsdistrict.org**

In addition to email, the CutTime music system is used extensively for mass e-mail announcements: IT IS YOUR JOB TO MAKE SURE THE INFORMATION IS ACCURATE!

Please sign up for CutTime at [https://cuttime.net/createProfile.cfm](https://cuttime.net/createProfile.cfm), and check the attached flyer for more info.
TRAVEL:

All students are expected to ride the bus that will be provided to all activities away from the Hillcrest building. If a student needs to have a car because of conflicts, a Canyons District form (Assumption of Risk Form) is necessary and the parent must drive the student. The desire not to stay at an activity is not considered a conflict. All activities are considered educational or school supporting activities.

PERFORMANCES AND MISSED PERFORMANCES POLICY:

Band, Orchestra and Choir are Co-Curricular Courses: the year’s Performances and Dress Rehearsals, along with any Region or State Contest are our major grades, regardless of whether or not the performance itself happens during school hours. Due to what is lost in the group from members not performing with the group, the music department will not offer any makeup for any missed performance unless in an extreme medical or family emergency, to be communicated at least 24 hours in advance. Extenuating circumstances are at the discretion of the director.

Schedule the following dates now as important and cannot miss:

October 8th, 7 PM Fall Concert
December 9th, 7 PM Instrumental Holiday Concert
April 28th, 3:00-8:00@ Cottonwood HS UHSAA Region Orchestra Festival
May 14-16, 9 AM-5 PM UMEA State Orchestra Festival (if applicable, date and time to be determined)
May 6th, 7 PM Instrumental Spring Concert

ORCHESTRA ATTIRE:
The following uniform standards are to be followed for each performance.
Students will need to provide the following on their own (no substitutions are allowed):

Men:
Black Socks
Black DRESS Shoes (no sandals or tennis-shoes of any kind)
Black Belt
Black Suit Pants
White Dress Shirt
Black Skinny Tie (Provided, to be kept)

Women:
Black Slip
Black DRESS Shoes
Long Black Dress or Black full-length skirt/blouse with ¾ length sleeves
MAKE UP AND LATE WORK POLICY

Students in a group performance setting have a unique opportunity to be continually assessed and be given feedback for success in performance. Along with that, a weekly sectional provides further specific feedback within your instrument group. Because of this, make up and late work has to be a creative process on the part of the student. Meet with your section leader and Ms. Dalgleish to create and execute a recovery plan to make up for lost time: your grade will completely recover if this followed and completed.

APP POLICY:

String Orchestra, along with other performing arts classes, should not need APP intervention time compared to academic coursework students have during the day. Students with Ds and Fs based on missing performances should read and acknowledge the Missed Performances policy. Students with Ds and Fs based on other factors may come to the Instrumental Hall during APP time to receive academic intervention.

NO GRADE RECOVERY POLICY:

NG (No Grades) based on attendance issues will be resolved based on outside development and research as a musician rather than acts of service at the end of the quarter. To recover an NG, complete the following by the end of the week after the quarter:

Complete a 3-5 page formal research paper using MLA, APA or Chicago formats with correct citation methods using 6-10 academic sources (not directly pulled from Wikipedia) on one of the following topics:

- The General History and evolution of the instrument/voice part you play or perform
- The history of a famous composer that composed works in the ensemble you are a part of
- The Development of the type of ensemble you are a part of (Wind Ensemble, Orchestra, Choir, etc)
- The Development and famous players of the instrument/voice part you play or perform

This paper will be graded on content, correct citation methods, the bibliography, academic honesty, and general composition/grammar.

Recovering a NG is a situation that arises from extenuating circumstances or a lack of planning, so do not put yourself in the position where you have to complete the above. This policy will be upheld by the Music Department across the board!
String Orchestra
DISCLOSURE SIGNATURE SHEET
2019-2020

We have read the above disclosure statement about class procedures, grading policies and the calendar of events, and agree to its terms and policies.

Date ____________________

Student Name _________________________________________________________
(Please print)

Address _______________________________________________________

Phone _______________________________________________________

Student Signature ___________________________________________ Date _____________

Parent Signature _________________________________________ Date _____________

Teacher Signature: ________________ Date _____________

Make sure to login to CutTime and update your email address, mobile number and mobile carrier to get emails message from Ms. Dalgleish and the Orchestra.

For Remind SMS Updates regarding Hillcrest String Orchestra, text @2292a3 to 81010. Both Parents and Orchestra Members are to be in the loop: make sure you sign up.

We occasionally would like to upload photos of your student to the Bandestrazz Facebook page. By signing below, you give us permission to upload photos of your student interacting and performing with the Orchestra.

Parent Signature _____________________________________________

Please return this form by August 23rd, 2019 to Ms. Dalgleish.
HILLCREST HIGH SCHOOL
CHORAL MUSIC
Vocal Ensemble
Disclosure Statement and Policies
2019-2020

Instructor:  Ms. RaNae Dalgleish
Office Hours:  Room M103: By appointment only
Email:  ranae.dalgleish@canyonsdistrict.org

Philosophy: Learning music is more than just learning notes and rhythms; it entails learning about the music and how to perform it as a group. Since 90% of learning music in a group situation is done in rehearsal/class, attendance and participation are essential to the learning process. The crowning achievement of the learning process is performing the music; therefore, performances are vital to the successful music program.

MATERIALS:  Notebook that you can keep in your assigned music cubby.
   Pencil
   Folder and Music that will be assigned to you.

Students will be assigned a numbered folder and music. Music that is issued must be returned in the condition it was received. If parts are lost or damaged, the student who is assigned to that folder with the missing music will be charged $2.00-10.00 for the replacement cost of the each piece of music. If folders are lost, a $25.00 fee will be charged to replace the folder. Solo and ensemble music may be checked out to students by Mrs. Dalgleish. If this music is lost, the replacement cost is $25.00-50.00

ATTENDANCE:  Students must be in the choir room when the bell rings to avoid being marked tardy. The Hillcrest HS Attendance Policy will be followed. Any student who is absent for any reason other than a school-sponsored activity will not receive rehearsal participation points for the day.

GRADING:

The final grades are based on the following scale:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - 93%</td>
<td>A</td>
</tr>
<tr>
<td>92 - 90%</td>
<td>A-</td>
</tr>
<tr>
<td>91 - 89%</td>
<td>B+</td>
</tr>
<tr>
<td>86 - 83%</td>
<td>B</td>
</tr>
<tr>
<td>82 - 80%</td>
<td>B-</td>
</tr>
<tr>
<td>76 - 73%</td>
<td>C</td>
</tr>
<tr>
<td>72 - 70%</td>
<td>C-</td>
</tr>
<tr>
<td>66 - 63%</td>
<td>D</td>
</tr>
<tr>
<td>62 - 60%</td>
<td>D-</td>
</tr>
<tr>
<td>Below 60%</td>
<td>F</td>
</tr>
</tbody>
</table>

ASSESSMENT: (70% of your Grade)
Formative (daily, feedback based) and Summative (occasional, major) assessments will be done on playing exercises and concert works during class. Individual circumstances will be taken into consideration if rehearsals are missed, but repeat occurrences of missed assessment or inability to complete class tasks will make adjustment more difficult as the course progresses. Ample notice
will be given for all required Concerts (which act as our major summative assessments) but this course has daily forms of assessment, both formative and summative. Major Summative Assessments missed due to unforeseen events (to which documentation MUST be provided) will be addressed on an individual basis, but generally these assessments cannot be made up. *Be aware that if you miss a dress rehearsal you might be asked to sit in the audience during the concert to earn your points. Therefore, if you miss the dress rehearsal, your performance status will need to be determined by a conference with Ms. Dalgleish.

ENSEMBLE AND REHEARSAL PARTICIPATION: (15% of your Grade)

The success of our program is determined by the usefulness of our rehearsal time. Your behavior and attitude for class contribute greatly to the quality of the group. Performing is a group activity: one student with a bad attitude or one student who is disruptive compromises the productivity of the entire group. Other students in class do not deserve to have their learning time compromised, and the quality of the Choir should not be made to suffer because of behavior and participation issues. Also, students who miss rehearsals hurt the group and cannot participate in the group learning experience. Make-up points in this section of your grade are only offered after discussion with Ms. Dalgleish to form a recovery plan to recover a portion of this grade.

SECTIONALS: (15% of your Grade)

You are required to attend one sectional every week. Your section leader can schedule these rehearsals before or after school or during APP period. Missing sectionals will lower your sectional grade, excused or unexcused, but your grade will recover as you attend sectionals. You are each given one free miss before your grade is affected. Your section leader or assistant section leader should provide Ms. Dalgleish with a weekly attendance report so this portion of your grade will reflect what is happening in your sectionals. Remember that in Vocal Ensemble, the bulk of all notes/rhythms should be learned BEFORE you come to our class combined rehearsals. If there is an extreme circumstance, grade penalties for sectional grade will be waived.

REHEARSAL CULTURE:

It is vital that each student be appropriately prepared for class and observe the proper etiquette for rehearsing. This includes the following:

1. No Phones are allowed during rehearsal and in non-musical, applicable contexts.
2. Always put forth your best effort.
3. Before class starts, get your music, notebook and pencil from your choir cubby. They are our learning tools.
4. Demonstrate proper care of your music.

5. Rehearsals are YOUR learning time within a group context. It is reasonable to expect that others will be respectful of your learning time and that you will return the courtesy by preparing beforehand. This respect and courtesy also extends to faculty, administration and guests.

6. Appropriate rehearsal etiquette will be taught and expected during class.

7. No Food or GUM is allowed during rehearsal. Water bottles are allowed.

8. Put away your music at the end of the rehearsal. Check around your seat to make sure no personal items have been left around your area. Take trash to the garbage and take pride in the choir room. As Mr. Hilla says…Take care of business.

9. Always sit in your assigned seat.

10. No tongue/mouth piercings are allowed during rehearsal and performances. They interfere with choral diction and tone production.

11. In Vocal Ensemble, you are expected to have your hair color a natural color due to the professional nature of our performance venues.

12. You are expected to work hard and learn your music during class time. No classwork from other classes should be done during choir (unless you plan to practice your singing during your other classes…)

13. Treat other choir members with respect at all times.

FINANCIAL EXPECTATIONS:

Fees are to be paid in the main office. When you have paid, please bring your receipt to the choir room and place it in the appropriate class basket. NEVER LEAVE CASH IN THE CHOIR BASKET. Each student must be able to meet the following financial obligations:

1. Canyons School District Music Activity Fee: $45 for each class. **Due by August 30, 2019.**

2. Performance attire fee: $160.00—Girls Black Sparkle Dress (may be waived if you have the dress from last year and it is still in good condition) **Due by September 13, 2019.**

3. Performance attire fee: $90.00—Boys and Girls **Due by September 13, 2019.**
4. All required fees may be waived for eligible students. Please see the Hillcrest Main Office for eligibility requirements.

5. **ALL fees must be paid by Thursday, September 26, 2019**

Fund Raising Activities are held to help the individual students with their fees and for the tour that is planned each year. All fund raising activities are optional and not required.

Fees are paid in the main office or online through the Skyward system. Delinquent payments are flagged and families notified the week after each deadline through Skyward and CutTime. Each student must be able to meet the above financial obligations to participate in this course. All required payments may be eligible for fee waiver with qualification. Please contact the Hillcrest Main Office for more information and turn in the applicable paperwork by **August 30th, 2019**.

**CALENDAR:**

The Performing Arts Calendar is available through the following link, which will be posted in CutTime:

- **Public view link:** [https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver](https://calendar.google.com/calendar/embed?src=hillcrestperfarts%40gmail.com&ctz=America%2FDenver)
- **Importable iCal File (for iOS):** [https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics](https://calendar.google.com/calendar/ical/hillcrestperfarts%40gmail.com/public/basic.ics)

A paper copy of the calendar will be made available early in the school year. Make sure to clear your schedule for the major dates mentioned in the Performances and Missed Performances Policy.

**COMMUNICATION and CutTime:**

Membership in the Hillcrest Choirs requires that both PARENTS AND MEMBERS are up to date on the where, when, and how rehearsals and performances occur. Contact through e-mail will insure that you get a prompt clarifying response to any questions you may have.

**E-mail: ranae.dalgleish@canyonsdistrict.org**

In addition to email, the CutTime music system is used extensively for mass e-mail announcements: IT IS YOUR JOB TO MAKE SURE THE INFORMATION IS ACCURATE!

Please sign up for CutTime at [https://cuttime.net/createProfile.cfm](https://cuttime.net/createProfile.cfm), and check the attached flyer for more info.
TRAVEL:

All students are expected to ride the bus that will be provided to all activities away from the Hillcrest building. If a student needs to have a car because of conflicts, a Canyons District form (Assumption of Risk Form) is necessary and the parent must drive the student. The desire not to stay at an activity is not considered a conflict. All activities are considered educational or school supporting activities.

PERFORMANCES AND MISSED PERFORMANCES POLICY:

Band, Orchestra and Choir are Co-Curricular Courses: the year’s Performances and Dress Rehearsals, along with any Region or State Contest are our major grades, regardless of whether or not the performance itself happens during school hours. Due to what is lost in the group from members not performing with the group, the music department will not offer any makeup for any missed performance unless in an extreme medical or family emergency, to be communicated at least 24 hours in advance. Extenuating circumstances are at the discretion of the director.

Schedule the following dates now as important and cannot miss:
October 8th, 7 PM Fall Concert
November 27th, Christmas Choreo 8-3
November 30, Christmas Choreo 8-3
December 17th, 2:30-5:00 Holiday Choir Dress Rehearsal
December 18th, 7:00 PM Holiday Choir Concert
December VE Performance Calendar--TBA
February 11th- Times TBA School Solo and Ensemble Festival
March 10th-Times TBA Region Solo and Ensemble (@Murray HS
March 16th-Region Madrigal Dress Rehearsal 2:30-5:00
March 17th-6:00 Region Madrigal Festival @ Olympus
March 20th, 2:30-4:30 Youth Honor Choir Dress Rehearsal
March 21st, 8:00 am-4:00 pm Youth Honor Choir Performance Day
April 24th, 2:30-5:30 Spring Choir Dress Rehearsal
April 25th State Solo and Ensemble/Madrigal State if applicable—All day (times TBA)
April 27th, 7 PM Choral Music Spring Concert
May 4, 6th, 16th—Pop’s Concert Choreo
May 16th,--Pop’s Choreo
May 18-23 Pop’s Concert Tech Week
May 26th— 7:00 pm. Pop’s Concert
May 28th, Graduation
May 29th, 5:00 VE Closing Social
APP POLICY:

VOCAL ENSEMBLE, along with other performing arts classes, should not need APP intervention time compared to academic coursework students have during the day. Students with Ds and Fs based on missing performances should read and acknowledge the Missed Performances policy. Students with Ds and Fs based on other factors may come to the Choir room during APP time to receive academic intervention.

NO GRADE RECOVERY POLICY:

NG (No Grades) based on attendance issues will be resolved based on outside development and research as a musician rather than acts of service at the end of the quarter. To recover an NG, complete the following by the end of the week after the quarter:

Complete a 3-5 page formal research paper using MLA, APA or Chicago formats with correct citation methods using 6-10 academic sources (not directly pulled from Wikipedia) on one of the following topics:
- The General History and evolution of the instrument/voice part you play or perform
- The history of a famous composer that composed works in the ensemble you are a part of
- The Development of the type of ensemble you are a part of (Wind Ensemble, Orchestra, Choir, etc)
- The Development and famous players of the instrument/voice part you play or perform

This paper will be graded on content, correct citation methods, the bibliography, academic honesty, and general composition/grammar.

Recovering a NG is a situation that arises from extenuating circumstances or a lack of planning, so do not put yourself in the position where you have to complete the above. This policy will be upheld by the Music Department across the board!
Vocal Ensemble Performance Attire

I. The following uniform standards are to be followed for each performance.
   A. Failure to do so may result in the student not being allowed to perform with the group.
   B. Failure to do so will also result in a reduction in points awarded for the performance.
      Such action will reflect on the student’s grade.
II. Students will need to provide the following on their own (no substitutions are allowed):
    A. Men
       1. Black socks
       2. Black DRESS shoes (no sandals or tennis-shoes of any kind) These shoes need to
          look professional and be polished at all times.
       3. Tuxedo (must be fit at Mr. Mac by Sept. 6)
    B. Women
       1. Nylons—skin tone (Style and Brand TBA)
       2. Shoes--Tan character shoes. (You will be required to have character shoes for musical
          and will be able to order them at that time)
III. The Uniform Fee will provide the following (most items to be kept by the student—
      exceptions would be Pop’s Concert items…)
    A. VE Polo Shirt/VE Jacket
    B. Choir T-shirt
    C. Misc. Pop’s Concert costumes
    D. Girls—Jewelry to be worn with black sparkle dress

For our more casual performances, we will wear the VE polo shirt and black dress pants.
Boys will need black belts for their pants. Black flats for girls and black dress shoes for boys.

Girls: you are expected to have your hair curled and styled away from your face for ALL
performances. You must always wear make-up AND lipstick for ALL performances.

Boys: you are expected to be clean-shaven with NO facial hair for ALL performances.
You are also expected to have your hair neatly combed and styled for performances.
We have read the above disclosure statement about class procedures, grading policies, class fees and the calendar of events, and agree to its terms and policies.

Date ____________________

Student Name _________________________________________________________
(Please print)

Student Signature __________________________________________ Date _____________

Parent Signature ____________________________________________ Date _____________

Teacher Signature: __________________________________________ Date _____________

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If you would like to receive Remind text notifications of events for the Vocal Ensemble, please text: @7f79bc to 81010 to sign up.

We also have a VE Facebook page (HHS Vocal Ensemble 2019-2020) and would like to invite you to join. The name of our official choir page is Hillcrest High School Choirs. This is in addition to our private VE Facebook page. This FB page is for alumni and current students/parents. We also have a blog page: hillcrestchoirs.blogspot.com. This blog is used to upload current practice recordings in order to help with learning of the music for the choirs.

We would like to upload photos of your student to our choir Facebook page. By signing below, you give us permission to upload photos of your student interacting and performing with the choir.

Parent Signature __________________________________________

Please return this form by 30 August to Ms. Dalgleish.
Hillcrest High School  
Instrumental Music  
Beginning Guitar  
Disclosure Statement 2019-2020

Instructor: RaNae Dalgleish  
Office Hours: By Appointment Only M103  
E-mail: ranae.dalgleish@canyonsdistrict.org

OBJECTIVES: The focus of the Hillcrest Guitar classes are to further develop your musical skills with daily emphasis in a group setting geared toward the following: 1) refinement of tone and technique, 2) improvement in music reading, and 3) comprehensive music learning.

EXPECTATIONS: Students are expected to:
- Be to class on time
- Own their own acoustic guitar (electric and bass guitars are not allowed)

MATERIALS: Clean Guitar in good working order.  
Pencil, 3 ring notebook for handouts and music, other accessories (including guitar picks)

ATTENDANCE: The Hillcrest HS Attendance Policy will be followed. Any student who is absent for any reason other than a school-sponsored activity will need to do the participation make-up assignment.

GRADING:

<table>
<thead>
<tr>
<th>% Range</th>
<th>Letter Grade</th>
</tr>
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<tbody>
<tr>
<td>100 - 93%</td>
<td>A</td>
</tr>
<tr>
<td>92 - 90%</td>
<td>A-</td>
</tr>
<tr>
<td>89 - 87%</td>
<td>B+</td>
</tr>
<tr>
<td>86 - 83%</td>
<td>B</td>
</tr>
<tr>
<td>76 - 73%</td>
<td>C</td>
</tr>
<tr>
<td>66 - 63%</td>
<td>D</td>
</tr>
<tr>
<td>62 - 60%</td>
<td>D-</td>
</tr>
<tr>
<td>69 - 67%</td>
<td>D+</td>
</tr>
<tr>
<td>Below 60%</td>
<td>F</td>
</tr>
</tbody>
</table>

1. ASSESSMENT: (70% of your Grade)
   Formative (daily, feedback based) and Summative (occasional, major) assessments will be done on playing exercises and concert works during class. Individual circumstances will be taken into consideration if rehearsals are missed, but repeat occurrences of missed assessment or inability to complete class tasks will make adjustment more difficult as the course progresses. This course has daily forms of assessment, both formative and summative. Major Summative Assessments missed due to unforeseen events (to which documentation MUST be provided) will be addressed on an individual basis, but generally these assessments cannot be made up.

2. ENSEMBLE AND REHEARSAL PARTICIPATION: (30% of your Grade)
   Performing in beginning group guitar is often a group activity. Therefore, daily class participation is part of your final grade. When class is missed (unexcused absence) points will be taken from this portion of your grade. If your grade is low in the grade book in this section, set a time to talk about it with Ms. Dalgleish to form a recovery plan to recover a portion of this grade.

Make Up Work: Student can attend an outside of school concert related to guitar and write a one-page paper detailing the concert and attach it to the program received. Each concert will make up two excused absences. Please note that it’s important that you take your guitar home at the end of the semester. Any guitars left in the choir room will be stored for the remainder of the year and then added to the instrument inventory list.
Cell phone use is prohibited in the Choir Room during instruction time.

Beginning GUITAR
DISCLOSURE SIGNATURE SHEET
2019-2020

We have read the above disclosure statement about class procedures, grading policies and agree to its terms and policies.

Date ____________________

Student Name ________________________________________
(Please print)

Address ________________________________________________

Phone _________________________________________________

Student Signature _______________________________________ Date ______

Parent Signature _________________________________________ Date ______

Teacher Signature: ______________________________________ Date ______

This signature sheet is due: August 23, 2019
Guitar Gear to Buy

For this course, you don’t truly need a ton of gear. To get setup and enjoying what you or your folks have bought, I suggest the following:

Guitar:
Best Quality for Money (If you can, buy this)- Fender CC-60S
Best Quality for Money, Budget Option - Carlo Robelli G640
Bigger frets but a bit big overall- Epiphone Pro-1
Might be worth it if you can find it- Jasmine JO-36
If you can’t find the Carlo Robelli and want a budget option- Yamaha FS800

You can hunt around for used guitars at pawn shops and resale stores, but you run the risk of buying something that will be more trouble than its worth. Online options can be worth it if you test out what you have and then get it looked over at a guitar shop.

Tuner: SNARK SN-2 (this is a clip on tuner that will last you forever! Well worth the price)

Case: Any soft case is suggested, Road Runner Hard Case if you want to gig around.

Guitar Picks: Try a couple different thicknesses out. I tend to like medium to medium light personally, but it’s all your taste and what feels good to you.

When you buy your guitar at a shop, ask the Guitar Tech to “setup” your guitar if it hasn’t been done so already. Ask for a lowered action if the strings are high and if the saddle is in the right spot- this can cost from 20 to 50 dollars, but will make playing a lot more satisfying on your guitar! A well setup guitar does make a difference!
Instructor: Austin Hilla, RaNae Dalgleish
Office Hours: By Appointment Only
E-mail: austin.hilla@canyonsdistrict.org
ranae.dalgleish@canyonsdistrict.org

OBJECTIVES: The focus of Independent music study is to further develop your musical skills with daily emphasis in solo practicing geared toward the following: 1) refinement of tone and technique, 2) improvement in music reading, and 3) comprehensive music learning.

EXPECTATIONS: Students are expected to:
- Take private lessons
- Be a member of the choir, orchestra, band or percussion
- Be to class on time and check in with the teacher
- Have all materials needed for practicing
- Use time to practice instrument

MATERIALS: Clean instruments in good working order.
Music, pencil, notebook for practice log, other accessories as needed

ATTENDANCE: The Hillcrest HS Attendance Policy will be followed.

GRADING: Pass or Fail 80% pass rate

The final grade is based on the following areas:
1) Daily participation and attendance:
Students must check in with the teacher before bell rings. Students will practice in the practice rooms and will be responsible for taking care of themselves in a mature and professional manner while the teacher is running their other class. Students will be given 20 points for daily participation and attendance. If a student is absent for any reason other than a school excused absence points will not be given for that day. Points may be made up for excused absences by doing extra credit assigned by the teacher. (80% of the final grade)
2) Daily Practice log
Students will do a daily practice log where they will record what was practiced on that day. This log will be due the final day of each quarter. (20% of final grade)
We have read the above disclosure statement about class procedures, grading policies and the calendar of events, and agree to its terms and policies.

Date ____________________

Student Name _________________________________________________________ (Please print)

Address _____________________________________________________________

Phone ______________________________________________________________

Student Signature ______________________________________ Date _____________

Parent Signature ______________________________________ Date _____________

Teacher Signature ______________________________________ Date ___________

Please return this form by August 23rd, 2019 to Mr. Hilla or Ms. Dalgleish.